### GREASE TRAP MAINTENANCE CHECKLIST

**Grease trap cleaning procedures**

- No use of enzymes, acids, caustics, solvents or emulsifying products when cleaning or maintaining the grease traps.

- Remove lid. If the trap is equipped with removable baffles, remove them.

- Make sure the flow restrictor on the inflow pipe is present.

- Scoop the accumulated top grease layer out of the trap and deposit in a tight-sealing container for proper disposal.

- Bail out water in the trap to facilitate cleaning solids from the bottom. Set water aside so you can return it to the trap after cleaning. **Note:** grease haulers can remove the entire content of the trap using their vacuum system.

- Remove all the solids from the bottom of the trap, drain liquids from solids and properly dispose them in the trash.

- Scrape the sides, the lid, and the baffles with a putty knife to remove the grease, and deposit the grease into the same container used for the grease layer.

- Replace lid and baffles.

- Return (or fill) water to grease trap

- Record grease trap maintenance activities on your log or request a receipt from your grease hauler. Keep records on site for 3 years. Make them available whenever requested by our inspectors.