



AGENDA

Lincoln City Planning Commission
Tuesday, September 21, 2021, 6:00 PM
Zoom, Streamed LIVE on Zoom
801 SW Highway 101 - 3rd Floor, Streamed LIVE on Zoom, Lincoln City, OR 97367

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL**
2. **AGENDA CHANGES OR REVISIONS**
3. **MINUTES**
 - 3.1. Planning Commission - Regular Meeting - Aug 17, 2021 6:00 PM
4. **FINAL ORDERS, RESOLUTION, & WRITTEN COMMUNICATIONS**
5. **PUBLIC HEARINGS/DELIBERATIONS**
6. **OLD BUSINESS**
7. **NEW BUSINESS**
 - 7.1. Planning Director Introduction and Goals
8. **PLANNING COMMISSION TRAINING**
9. **REPORTS & COMMENTS**
10. **FUTURE AGENDA ITEMS & NEXT MEETINGS**
11. **PLANNING STAFF REPORT**
12. **ADJOURN**

All information for this meeting is available on the City of Lincoln City website at www.lincolncity.org, and this meeting will be televised live on Charter Channel 4 Lincoln City and rebroadcast at various times. Planning Commission meetings are streamed live on the Internet through a link on the City of Lincoln City website, and can also be viewed following the meeting. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for a hearing impaired device, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Cathy Steere, City Recorder, at 541-996-1203.

**LINCOLN CITY PLANNING COMMISSION
MINUTES
August 17, 2021**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL

Attendee Name	Title	Status	Arrived
Marci Baker	Chair	Present	
Kim Blackerby	Commissioner	Present	
Lenny Nelson	Commissioner	Present	
Miles Schlesinger	Commissioner	Present	
MacNeale Smith	Commissioner	Excused	

6:02

2. AGENDA CHANGES OR REVISIONS

3. MINUTES

3.1. Planning Commission - Regular Meeting - Jul 20, 2021 6:00 PM

MOTION:	Commissioner Blackerby sent in several corrections previous to the meeting.
MOVER:	Kim Blackerby, Commissioner
SECONDER:	Lenny Nelson, Commissioner
AYES:	Marci Baker, Kim Blackerby, Lenny Nelson, Miles Schlesinger
EXCUSED:	MacNeale Smith
RESULT:	Passed

4. FINAL ORDERS, RESOLUTION, & WRITTEN COMMUNICATIONS

None

5. PUBLIC HEARINGS/DELIBERATIONS

1. Public Hearing ZOA 2021-04 - Administrative Adjustment

Chair Baker introduced the hearing and read the required statements. There were no abstentions or disqualifications.

City Attorney Richard Appicello presented the staff report. The proposal is to restore an administrative adjustment process that was adopted in 2016 when there was an apartment being constructed and there may have been a stem wall in the setback by 5 inches. The City Council adopted this process as a means to address that kind of mistake. The process was inadvertently removed when we did the procedures ordinance last year. The City Council was asked if they wanted to put the procedure back, and their direction was to go through the process. The amendment allows for a minor adjustment not to exceed six inches, allowing the correction or avoidance of a non-compliance. Mr Appicello read the criteria. He said that the language "Not

materially detrimental to the purposes of the zone" is the place where discretion could be added. Mr Appicello added some of the language from the first time we did this - there has to be an inadvertent, unintentional error or situation. That is not in the draft that was given to the Planning Commission, but in the Council communication there is a paragraph recommending putting in the language that we don't get into the mentality that an adjustment will automatically be given, undermining the purpose of the zone. This is an amendment to LCMC 17.77. There is also an adjustment to the table in LCMC 17.76 to differentiate this procedure from the the design review administrative adjustment.

Commissioner Nelson asked about language in the beginning of the ordinance talking about Type 4 procedure. Mr Appicello responded that the staff report includes the authority to make the change and quotes the code from the section for a legislative Type 4 process. Mr Appicello is recommending that the Planning Commission recommend that the City Council approve the proposed amendment with the addition of criterion 5.

There were no comments from the public.

Commissioner Nelson moved to close the public hearing and the record. Commissioner Schlesinger seconded. All were in favor.

Chair Baker said that the proposal is pretty straightforward and that she likes the rewording of Criterion 5. Commissioner Blackerby agreed.

Commissioner Blackerby made a motion to recommend the approval of the administrative adjustment ZOA 2021-04 with the additional language that Mr Appicello will add. Commissioner Nelson seconded.

The amendment will go on the city council meeting on August 23rd.

5.1.1.

MOTION:	Motion to close the Public Hearing and the Record for ZOA 2021-04
MOVER:	Lenny Nelson, Commissioner
SECONDER:	Miles Schlesinger, Commissioner
AYES:	Marci Baker, Kim Blackerby, Lenny Nelson, Miles Schlesinger
EXCUSED:	MacNeale Smith
RESULT:	Passed

5.1.2.

MOTION:	Motion to recommend the adoption of ZOA 2021-04 Administrative Adjustment with the addition of Criterion 5 as described by Richard Appicello
MOVER:	Kim Blackerby, Commssioner
SECONDER:	Lenny Nelson, Commissioner
AYES:	Marci Baker, Kim Blackerby, Lenny Nelson, Miles Schlesinger
EXCUSED:	MacNeale Smith
RESULT:	Passed

6. OLD BUSINESS

7. NEW BUSINESS

7.1. Selection of Vice-Chair

Chair Baker said that she would like to hear what the other commissioner have to say. She said that it makes sense to seat a vice-chair as soon as possible.

Commissioner Nelson moved to elect Commissioner Blackerby as vice chair. Commissioner Schlesinger seconded. All were in favor.

MOTION:	Select Commissioner Kim Blackerby as Planning Commission Vice-Chair
MOVER:	Lenny Nelson, Commissioner
SECONDER:	Miles Schlesinger, Commissioner
AYES:	Marci Baker, Kim Blackerby, Lenny Nelson, Miles Schlesinger
EXCUSED:	MacNeale Smith
RESULT:	Passed

8. PLANNING COMMISSION TRAINING

9. PLANNER COMMENTS

10. FUTURE AGENDA ITEMS & NEXT MEETINGS

11. ADJOURN

Commissioner Schlesinger asked if Mr Appicello could shed light on filling the empty Commission. Mr Appicello said that he did not know where the process is at with candidates for the Planning Commission.

Commissioner Blackerby asked what is happening with the City Manager position. Mr Appicello said that the position has been advertised. City Council will be discussing what the process is after the position closes. Council will talk about the process before implementing the process.

Respectfully submitted,

James White
Assistant Planner

Marci Baker
Chair

Planning Commission Communication

Planning Director Introduction and Goals

Meeting Date: September 21, 2021 Primary Staff Contact: AnneMarie Skinner
Department: Planning Commission E-Mail: ASkinner@lincolncity.org
Secondary Dept: Secondary Contacts:
Approval: Estimated Time:

Anne Marie Skinner will introduce herself and discuss goals for the remainder of 2021.