

**LINCOLN CITY PLANNING COMMISSION  
MINUTES  
March 2, 2021**

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, & ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Marci Baker	Commissioner	Present	
Kim Blackerby	Commissioner	Present	
Joshua Brainerd	Commissioner	Present	
Patti Kroen	Chair	Present	
Lenny Nelson	Commissioner	Present	
Miles Schlesinger	Commissioner	Present	
MacNeale Smith	Commissioner	Present	

**2. AGENDA CHANGES OR REVISIONS**

City Attorney Richard Appicello noted that a final order had been prepared and sent out for PUD 2020-02 Palisades Phase V

**3. MINUTES**

**3.1. Planning Commission - Regular Meeting - Jan 19, 2021 6:00 PM**

<b>MOTION:</b>	<b>Motion to adopt the minutes from the January 19, 2021 meeting</b>
<b>MOVER:</b>	<b>Patti Kroen, Commissioner</b>
<b>SECONDER:</b>	<b>Kim Blackerby, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**4. FINAL ORDERS, RESOLUTION, & WRITTEN COMMUNICATIONS**

**4.1.**

<b>MOTION:</b>	<b>Motion to approve the final order approving PUD 2020-02 Lincoln Palisades Phase V</b>
<b>MOVER:</b>	<b>Kim Blackerby, Commissioner</b>
<b>SECONDER:</b>	<b>Patti Kroen, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**5. PUBLIC HEARINGS/DELIBERATIONS**

1. EXT 2021-01 NWN Extension Request

Chair Baker introduced the application and read the required statements. No ex parte contacts, conflicts of interest or bias were declared. There were no challenges from the audience to the qualifications of the commission members or the jurisdiction of the commission.

Senior Planner Dave Mattison read the applicable substantive criteria.

Chair Baker summarized the order of proceedings, including time limits.

Mr Mattison gave the staff report. The applicant is requesting a two-year time extension. The original conditional use permit was approved about a year ago and expired last month just after the submission of the application for extension. In the view of staff, the applicant has met the required criteria for an extension.

Commissioner Kroen had a question about the difference in criteria between this request and the last request for an extension heard by the Planning Commission. In that time, a procedures ordinance went into effect which streamlined many existing procedures, clarified criteria, and increased consistency between procedure types.

Mary Bower with LRS Architects presented the applicants' testimony. Wayne Pipes and Allison Reynolds, counsel for NWN, were also on the call. The previous approval will not be modified in design, use, or conditions of approval. Just an extension request due to COVID-19.

No questions for the applicant.

No testimony in support of the application.

None was submitted by e-mail.

No testimony from representatives of agencies.

No rebuttal from applications.

Applicant waives the opportunity to submit final written arguments.

Discussion

Mr Appicello pointed out that the staff report states that the application meets the criteria. The new code clears up a problem with the old code. Mr Appicello recommended going with the staff recommendation and approving the recommendation. He also recommended delegating to the chair the authority to sign the written order which will incorporate the staff report and grant approval.

Commissioner Kroen comments - motion to grant the extension as requested with no conditions and grant Chair Baker the authority to sign the order. Lenny seconded. No further discussion.

Roll call vote. All approved.

Tentative decision of the Planning Commission. Staff will prepare a final order, and will arrange a time for Chair Baker to come in and sign both of those.

**5.1.1.**

<b>MOTION:</b>	<b>Motion to close the public hearing and the record</b>
<b>MOVER:</b>	<b>Joshua Brainerd, Commissioner</b>
<b>SECONDER:</b>	<b>Miles Schlesinger, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**5.1.2.**

<b>MOTION:</b>	<b>Motion to grant the extension as requested with no conditions and grant Chair Baker the authority to sign the order</b>
<b>MOVER:</b>	<b>Patti Kroen, Commissioner</b>
<b>SECONDER:</b>	<b>Lenny Nelson, Commissioner</b>
<b>AYES:</b>	Baker, Blackerby, Brainerd, Kroen, Nelson, Schlesinger, Smith
<b>RESULT:</b>	<b>Passed</b>

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

None

**8. PLANNING COMMISSION TRAINING**

None

**9. REPORTS & COMMENTS**

None

**10. FUTURE AGENDA ITEMS & NEXT MEETINGS**

**10.1. Planning Commission Goal Setting**

Mr Mattison presented what staff took from the Council goal-setting process early in February, which included updates to the comprehensive plan. Staff listed ongoing and continuing projects captured from the 2019 Planning Commission goals.

Commissioner Kroen said that she was at the joint meeting, and that while the comprehensive plan was one of the goals discussed, there were a number of other goals also discussed. She said that there wasn't a document pulled together that summarized the goals, but was instead a series of e-mails that were sent in to identify the topics for that meeting. Commissioner Kroen added that from the Planning Commission perspective, it would be good to hear from fellow commissioners.

Commissioner Schlesinger stated that the goals have to include building a second roadway through Lincoln City.

Planning and Community Development Director Simon Kim said that, as reported at the joint workshop, staff are working on the comprehensive plan. Staff summarized the existing comprehensive plan and combined it with the state master plan along with the City's vision. He has worked with internal staff members (department heads) and has created the skeleton of the comprehensive plan, which staff are still writing and adding flesh to. Mr Kim said that he would send the documents out to the planning commissioners within the next month - before we act on a public hearing, which requires 35 days notice to the state. Mr Kim has also begun work on the tree ordinance. The existing ordinance has some requirements, but the procedures are lacking. He will bring to the Planning Commission once he has added procedures. He also said that he has looked at the lighting ordinance and revised it some.

Commissioner Kroen asked that Mr Kim provide documents for review with adequate time so that the commissioners can give adequate comments. Mr Kim replied that he will send the draft out soon. He said that he envisions lengthy discussions starting at the next Planning Commission meeting. Commissioner Kroen recommended scheduling another joint session with City Council as well to make sure that the plan is meeting everyone's needs.

Chair Baker seconded Commissioner Kroen's request to have adequate time to review any drafts, and said that she would like to see the draft comprehensive plan as soon as possible. Mr Kim replied that it is still a work in progress, but that as long as the commissioners understand that, he will send it out tomorrow. He requested that commissioners use track changes if they are going to make any revisions, so that he is able to follow what has been modified. The comprehensive plan will be a regular agenda item for the planning commission, moving forward.

## 11. ADJOURN

Respectfully submitted,

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James White  
Assistant Planner

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Marci Baker  
Chair