

**LINCOLN CITY PLANNING COMMISSION MEETING  
MINUTES  
August 15, 2023**

**1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Brian Bunnett	Commissioner	Present	
Clay Glasgow	Commissioner	Present	
Mellissa Sumner	Commissioner	Absent	
Marci Baker	Commissioner	Present	
Robert Vincent	Chair	Present	
Kim Blackerby	Commissioner	Present	

**2. CONSENT AGENDA**

The minutes of the July 18, 2023 Work Session and Regular Meeting and the July 31 Work Session were approved unanimously. Final Recommendation 2023-08 for ZOA 2023-03 was approved as corrected.

<b>MOTION:</b>	<b>Motion to approve the consent agenda as written, with a correction to FR 2023-08 to delete an incomplete and unneeded sentence.</b>
<b>MOVER:</b>	Bunnett
<b>SECONDER:</b>	Baker
<b>AYES:</b>	Bunnett, Glasgow, Baker, Vincent, Blackerby
<b>ABSENT:</b>	Sumner
<b>RESULT:</b>	<b>PASSED (UNANIMOUS)</b>

**3. PUBLIC HEARINGS/DELIBERATIONS**

None.

**4. DIRECTOR'S REPORT**

Director Anne Marie Skinner outlined the schedule for upcoming Planning Commission meetings.

The September 5th Planning Commission regular meeting will include a public hearing for a Zoning Ordinance Amendment (ZOA). ZOA 2023-04 addresses text amendments relating to Mobile Food Units and Signage. Currently Lincoln City code does not allow for any cooking units that are not integral to the Mobile Food Unit. By request of City Council and in response to public comment received, the code is being amended to allow for one external cooking unit within certain placement and sizing requirements. The signage amendment is to provide additional clarification regarding the square footage of exterior wall signage allowed in non-residential districts.

The September 19th regular meeting agenda currently includes two public hearings for two additional Zoning Ordinance Amendments. ZOA 2023-05 includes revisions to the existing Lincoln City Transportation System Plan (TSP) by removing a some of the driving projects. ZOA 2023-06 includes changes to the Vacation Rental Dwelling code, and so a longer meeting is anticipated.

Director Skinner updated the Planning Commission on new construction in progress. The new Grocery Outlet is projected to open later this month, and there is a building permit application under review for the old BiMart space in Lighthouse Square. Building permits are also under review for Copeland Lumber at the old Cinema site, Lincoln Palisades Phase VI, and the tiny house development at SW Bard.

Presently there are no applications in for Development Review, Conditional Use Permits, Variances, Appeals, Annexation or Zone Changes. One future ZOA is under development that will incorporate language into the tree ordinance to address the need for defensible space relating to wildfires.

**5. COMMENTS BY PLANNING COMMISSIONERS/COMMITTEE FOR CITIZEN INVOLVEMENT**

None.

**6. ADJOURN**

Respectfully submitted,

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Anne Marie Skinner  
Planning Director

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Robert Vincent  
Chair