

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF WORK SESSION MEETING

October 25, 2021, 3:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at [www.lincolncity.org](http://www.lincolncity.org) under the tab "Agendas, Packets and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 11/08/2021

1. **CALL TO ORDER**

Mayor Wahlke called the meeting to order at 3:00 PM.

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Present	3:00 PM
Elaine Starmer	City Council Ward 1	Present	3:00 PM
Judy Casper	Councilor Ward 3	Present	3:00 PM
Riley Hoagland	Councilor Ward 2	Present	3:00 PM
Rick Mark	Councilor Ward 3	Present	3:00 PM
Mitch Parsons	Councilor Ward 1	Present	3:00 PM
Vacant	Councilor Ward 2		

Staff Present: Lila Bradley, Interim City Manager; Richard Appicello, City Attorney; Chief Palmer, Lincoln City Police Department; Abigail Edwards, Human Resources Director; Alison Robertson, Economic Development and Urban Renewal Director; Ed Dreistadt, ELC Director; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, City Engineer; Anne Marie Skinner, Planning and Community Development Director; Tony LaSoya, I.T. Director; Jamie Young, City Recorder.

2. **DISCUSSION ITEMS**

**A. Outside Agency Applications 2021/2022**

Ms. Bradley spoke about the outside agency applications, the amount is usually \$50,000 budgeted and applications are sent to previous applicants. Ms. Bradley said the year before was a larger

amount due to Covid. Mayor Wahlke asked how the City makes sure nobody is missed. Ms. Bradley said that it will be advertised and available online.

## **B. Joint Meeting Dates 2022**

Ms. Bradley said there are annual meetings with North Lincoln Fire & Rescue, the Confederated Tribes of Siletz, the Lincoln County Commissioners, and the Planning Commission. Ms. Bradley said the dates would be close to what was done last year.

## **C. Future Work Session Topics-Revenues**

Ms. Bradley said that she would like to do a work session to discuss further. Ms. Bradley will send the previous meeting notes to Council to see if there are any other items to look at. Mr. Appicello said the issue with that is there is an item on every regular agenda, items if any, based upon work sessions/executive sessions. Mr. Appicello said we have not had motions bringing any of those items forward to the regular meeting; fuel tax, food and beverage tax, street lighting, and increased TRT(transient room tax), some of those items would need to be placed on the ballot. Mr. Appicello said there is a huge lag time getting those moving forward. Mayor Wahlke said her thought was to see how the proposals were going at the ballot box and have a full Council. Councilor Casper agreed. Councilor Starmer said there were open discussion items around what can be done at a fee level versus a license level, when we come back to a work session with this particular topic maybe we can drill down to some more succinct answers. Mayor Wahlke said she remembered Council was going to review the fee schedule again, that is something that should be done on a regular basis. Ms. Bradley said she would get this information back to Council.

## **D. No Work Session Meeting, November 8th, 3 PM**

Mayor Wahlke said there would be no work session meeting on November 8th. Ms. Bradley said this is partially because she will be gone. Mayor Wahlke said the next work session will be December 13th and asked the revenue discussion be scheduled for that day.

## **E. Managers Reports**

Ms. Bradley said that she would be introducing Anne Marie Skinner as the Planning Director at the Chamber luncheon; Ms. Sprague will be giving an update of the Taft Park. Ms. Bradley will also give an update of projects and mention the outside agency request applications. Councilor Casper asked if there was a deadline established for the return of the applications. Ms. Bradley said they should have at least three weeks. Councilor Hoagland asked if the outside agency request was for non-profit grants title was changed for the program. Mr. Appicello said that it was always not-for-profit agencies when the Covid relief was happening that was temporarily changed. Councilor Casper said she thought the application was re-done as well. Ms. Bradley will go back and look at the application. Councilor Parsons had the same recollection. Councilor Casper asked if it was time to put out the application. Ms. Bradley said she will go back and find the notes and will wait on handing out applications.

Councilor Starmer asked if there was an update with the water levels. Ms. Bradley said that even at the driest point, we did not reach drought levels but the City is looking at the water masterplan and adding more storage and other options.

Ms. Bradley said there also there are boards and committees items. City Recorder asked Council to have appointments at the first meeting of January, once everyone has been interviewed. Councilor Parsons said he has told the people interviewing the appointments will happen at the end of

December or the beginning of January. Mayor Wahlke said since the last meeting of December is canceled, it makes sense to hold appointments for the first meeting of January. The City Recorder asked Council about scheduling the Ward II Council seat interviews for November 8th. Councilor Casper asked about the interview questions. Mayor Wahlke said the questions would be prepared by Ms. Edwards and Mr. Appicello. Councilor Casper asked if they could suggest questions. Ms. Edwards said new questions could be emailed to her and to copy Mr. Appicello. Mr. Appicello said that input is welcome. Councilor Starmer inquired about the zoom interviews and the trouble starting the new meeting. The City Recorder said in the future there would be more time allowed between meetings and try not to schedule on Fridays, as she is not in the office.

#### **F. Council Questions on Agenda Items for Regular Meeting**

Councilor Casper asked if there was anything figured out as to how a lounge can exist in a clothing store that has hatchet throwing. Councilor Casper was a little concerned. Mayor Wahlke said that concerned her as well but it is more than a clothing store. Mayor Wahlke said combining hatchet throwing and drinks, which reminds me of a bar with darts. Councilor Hoagland said which is fun.

Councilor Parsons asked questions about the personnel appointments; is the police officer a lateral hire. Ms. Edwards confirmed. Chief Palmer said that the new hire has 14 years of experience from the University of Oregon Police Department. Councilor Parsons asked about the promotion of the City Engineer to Public Works Director, when do we decide to promote or advertise. Mayor Wahlke said that is a City Manager's decision. Ms. Bradley said that Ms. Reid has 17 years of experience and they have worked closely during that time, it is the smartest thing to do. Councilor Hoagland asked when you do not agree with that process and it should be open to the public, how do we go about that. Mayor Wahlke said it is the City Manager's responsibility and Council has no say in hiring. Mr. Appicello said that per the charter, it is the City Manager's responsibility to handle the hiring and firing. Mayor Wahlke asked if there were plans to hire a City Engineer. Ms. Bradley stated they are working with the existing staff.

Councilor Parsons pointed out in the minutes for October 11th, the Mayor recused herself but then voted. Mayor Wahlke said that she missed that one. Mayor Wahlke said she also had a follow-up question, for the internet transport services data Water and Wastewater contract award, was there a presentation or discussion. Mr. Appicello said it was briefly talked about and Ms. Reid was available for questions, there was not a big presentation. Mr. Appicello said it was previously discussed at a work session. Mayor Wahlke said that under six and eight on M, it is almost the same discussion.

Councilor Parsons asked about the development behind Rite Aid. Ms. Skinner said Planning has approved a three-parcel partition and an application has been submitted for the first house. Mayor Wahlke asked who the property owner is; Ms. Skinner said it is owned by the Nathan and Angie Knott Family Trust.

Mr. Appicello said there would be a warrant inspection of a property in Roads End on Wednesday.

#### **G. Other Questions From Council**

Councilor Mark asked for an update on the search for a Finance Director. Ms. Edwards said there was a small snag in the advertising and the first look has changed to the end of October. Ms. Edwards said there are two applications and they were notified of the change and one person has accepted a position elsewhere.

*Councilor Mark asked about addressing Department Heads directly with issues from constituents. Mr. Appicello said that he previously sent an email to Council addressing this; his advice is when a citizen comes to you, you should avoid giving them the impression you can do anything about it and explain you have no individual authority. Mr. Appicello said they could take their concern to the City Manager or address the entire Council, in writing or at a meeting.*

*Councilor Casper said that while she was on her adventure to Iceland it came very clear how important the UNESCO site is, while she was there, it was amazing the amount of respect given. Councilor Casper said that we here in Lincoln City have exactly that, it runs from Roads End to Wecoma is a UNESCO site. Mr. Dreistadt corrected that it runs from Roads End to D River. Councilor Casper said their area includes hiking, also encouraging visitors and to treat it with respect. Councilor Casper said there is no trash in Iceland and they commented to a native, they responded with we try. Councilor Casper said if we are a UNESCO site maybe we could advertise that, "keep it clean", "pack it in, pack it out", make it important. Mr. Dreistadt said they are working on that with Paul Robertson.*

*Mayor Wahlke said she was pleased to open her 1859 magazine and see Lincoln City's ad. Mayor Wahlke also said it is nice that we have a little Kite Festival in the Travel Oregon video.*

**3. ADJOURNMENT**

*Mayor Wahlke adjourned the meeting at 3:48 PM*

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SUSAN WAHLKE, MAYOR

ATTEST:

*//S//*

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JAMIE YOUNG, CITY RECORDER