

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF MEETING

September 13, 2021, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 09/27/2021

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM. Mayor Wahlke advised the public that there are now three ways to provide public comment.

1. Comments can be made through email to publiccomment@lincolncity.org;
2. Comments can be made via Zoom if a request is emailed to publiccomment@lincolncity.org by noon on the meeting day;
3. Comments can be made in person at the Council Chambers (COVID-19 precautions are taken).

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Present	6:00 PM
Judy Casper	Councilor Ward 3	Present	6:00 PM
Riley Hoagland	Councilor Ward 2	Present	6:00 PM
Rick Mark	Councilor Ward 3	Present	6:00 PM
Mitch Parsons	Councilor Ward 1	Present	6:00 PM
Anne Marie Skinner	Councilor Ward 2	Excused	
Vacant	Councilor Ward 1		

Staff Present: Lila Bradley, Interim City Manager; Richard Appicello, City Attorney; Chief Palmer, Lincoln City Police Department; Abigail Edwards, Human Resources Director; Alison Robertson, Economic Development and Urban Renewal Director; Scott Humpert, ELC Marketing Manager; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, City Engineer; Tony LaSoya, I.T. Director; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Skipped due to the meeting being held remotely.

D. CONSENT AGENDA ITEMS 1 AND 4

Approve 1 & 4, Items 1 & 3 Pulled for discussion.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner

1. Regular Meeting – Minutes of Regular Meeting – August 23, 2021, 6:00 PM

MOTION:	City Council - Regular Meeting - Aug 23, 2021, 6:00 PM
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Judy Casper, Councilor Ward 3
RESULT:	Passed

2. Request to name the NW 18th & 101 public plaza as "The Ed Johann Veterans Plaza"

Mayor Wahlke spoke in favor of the renaming of the Plaza at NW 18th and Hwy 101, just North of Output Music. Councilor Casper said she is delighted this was being done, as he is a Pearl Harbor Survivor at 97 years old. Ms. Sprague added that the Parks Board voted unanimously in support of the renaming.

MOTION:	Motion to Approve Request to name the NW 18th & 101 Public Plaza as "The Ed Johann Veterans Plaza"
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed via Voice Vote

3. City Letter of Support for EDALC's Business Oregon ROI Grant Application

Paul Schuytema explained the EDALC's (Economic Development Alliance of Lincoln County) Business Oregon ROI (Rural Opportunity Initiative) Grant Application Program. Councilor Casper expressed concern about expanding without housing needs being met. Councilor Mark asked about childcare and training in the trade industry. Councilor Mark also asked about improving the broadband service and working where you live. Mr. Schuytema spoke about training and capturing folks that come for recreation and fall in love. Mr. Schuytema said Lincoln County would be part of a broadband feasibility study. Councilor Casper said that it is important to further the discussion to capture other groups of people like the seniors with transfer income that could open up jobs as well. Councilor Hoagland spoke in favor and thanked Mr. Schuytema for joining the meeting. Mayor Wahlke clarified that part is for business retention and thinks it is wonderful.

MOTION:	Motion to Approve City Letter of Support for EDALC's Business Oregon ROI Grant Application
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Wahlke, Hoagland, Mark
NAYS:	Casper, Parsons
EXCUSED:	Skinner
RESULT:	Passed via Voice Vote

4. Council Consent for Personnel Appointment

MOTION:	Personnel Appointment Consent
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed

E. COUNCIL DELIBERATIONS

None

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

None

G. PRESENTATIONS

5. Updates Regarding Parks & Recreation and Public Work Projects

Jeannie Sprague, Parks and Recreation Director, gave an update on the Parks projects. Ms. Sprague said they are looking to have a dog park at the Community Center; this is a collaborative effort between Parks, Public Works, Planning, and the ADA Coordinator. Ms. Sprague said the Community Center has ample parking, water sources, and restrooms available when the Community Center is open. The other sites did not have these amenities. Ms. Sprague said the departments are working to put a budget together for the dog park to take to the City Manager to decide whether to fundraise or put it in as a budgetary request for 2022-23. Councilor Hoagland asked if Staff or Council would decide about the public funding. Ms. Bradley said they would look at the budget and other funding options. Councilor Hoagland said that we should look to the Community for sponsorship like at the ballpark. Councilor Mark agreed with Councilor Hoagland. Councilor Mark said there would be a need for multiple dog parks and if you get the public involved, you may find that you could get funding for more than one dog park. Councilor Mark mentioned many places have a large dog park and a small dog park. Ms. Sprague said they have been looking at sponsorship funding and there is an informal group that has been raising funds for the dog park and they are committed to helping fund part of the dog park. Councilor Parsons said that he was leaning the opposite way of Councilor Hoagland and Councilor Mark but is slowly coming around. Councilor Hoagland thanked everyone for the work being done on this and also looked up the fund, which is called the Friends of the Lincoln City Dog Park Fund located out of Newport.

Ms. Sprague spoke about the Mobimats. It was a collaborative effort between Parks, the ADA Coordinator, Public Works, and Explore Lincoln City to bring these to Lincoln City. They will be at three places from Memorial Day to Labor Day. The mats will be installed at the following locations; D River Beach access, 51st Street in Taft, and 33rd Street in Nelscott. Ms. Sprague said that Parks and Streets Staff will install the mats and Parks will maintain the mats. Ms. Reid said she spoke with the

manufacturer and there are some located in California, but that most of the mats are located on the East Coast. Ms. Sprague said that Destination Oregon is coming out to do a story on the Mobimats and the beach wheelchair in two weeks. Councilor Parsons asked about the size and the installation. Councilor Hoagland said great job and was very excited to see these installed. Mayor Wahlke is very excited and appreciates this as a person that has trouble navigating dry sand. Ms. Bradley said the Mobimats were brought up at a department head meeting and Ms. Sprague said she was working on a grant. Ms. Bradley said that Mr. Dreistadt from the ELC (Explore Lincoln City) is on board with this and there is a budget transfer resolution to move the money from the ELC. Ms. Bradley said there would be another beach wheelchair purchased.

H. PUBLIC HEARING / ORDINANCE

None

I. PUBLIC HEARINGS / PUBLIC COMMENTS

None

J. ORDINANCES

1. ORDINANCE NO. 2021-18 AN ORDINANCE AMENDING THE LINCOLN CITY MUNICIPAL CODE, TITLE 15 (BUILDINGS AND CONSTRUCTION), CHAPTER 15.04 (ADOPTION AND ENFORCEMENT OF CONSTRUCTION AND CONSTRUCTION-RELATED CODES) ADDING LOCAL AMENDMENTS

MOTION:	Motion to Approve First Reading of Ordinance 2021-18 Local Amendments to Building Code
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

- 2.

MOTION:	Motion to Approve Second Reading and Adopt Ordinance 2021-18 Local Amendments to Building Code
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

K. RESOLUTIONS

3. RESOLUTION NO. 2021-39 A RESOLUTION RESCINDING RESOLUTION NO. 2018-05 OF THE CITY OF LINCOLN CITY; AND DESIGNATING BANK DEPOSITORIES AND AUTHORIZED SIGNATORIES FOR CHECKS AND DRAFTS OF THE CITY OF LINCOLN CITY

Mr. Appicello said the bank account is being updated as the Finance Director Debbie Bridges has resigned. Councilor Mark asked if it takes more than one signature. Ms. Bradley confirmed the process of two signatures being required. Councilor Hoagland asked what other Cities have in place as far as staff signing checks and the dollar limits. Ms. Bradley explained the process and said most Cities probably

follow the same guidelines. Councilor Mark asked why the Mayor and Council President were on the list. Mr. Appicello said they were listed previously.

MOTION:	Motion to Approve Resolution 2021-39 Authorizing Bank Depositories and Signatories
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

4. RESOLUTION 2021-40 A RESOLUTION AUTHORIZING AND DIRECTING BUDGET TRANSFERS FOR THE CITY OF LINCOLN CITY, OREGON IN THE 2021-2022 FISCAL YEAR BUDGET

Scott Humpert, Marketing Manager for ELC, explained each of the transfers. Councilor Hoagland asked if there would be public input on the drawings of the Welcome Center. Mr. Humpert said they would use the drawings as a conversation starter for Community input. Councilor Parsons said that he is not comfortable spending money until the land is deeded over to the City. Mr. Appicello said it would not be deeded to the City but a lease for 50 years. Ms. Sprague said there was a meeting and the 50-year lease will be in spring of 2023 that will be at the same time as the grant money.

MOTION:	Motion to Approve Resolution 2021-40: Budget Transfer for Explore Lincoln City
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

5. RESOLUTION NO. 2021 – 41 A RESOLUTION DECLARING AN EMERGENCY AND EXEMPTING THE NW JETTY SEWER FORCE MAIN REPAIR PROJECT FROM FORMAL COMPETITIVE BIDDING REQUIREMENTS PURSUANT TO OAR 137-049-0150 AND LCMC 2.05.080.A.

Ms. Reid explained the emergency repair that is needed and is asking for exemption from the competitive bidding process. Councilor Hoagland asked who determined the Contractor and how long does the process take to go out for bid. Ms. Reid explained this takes six months to design and award, then another four months to get the materials. Mr. Appicello read a section of the resolution that authorizes the City Manager to award the job.

MOTION:	Motion to Approve Resolution 2021-41 NW Jetty Sewer Force Main Emergency Repair
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

L. SPECIAL ORDER OF BUSINESS

6. Planning Commission Interview & Appointment - Robert Iadevaia Vincent & Mellissa Sumner

The Council interviewed Mr. Vincent, Ms. Sumner, and Mr. Johnson for two vacancies on the Planning Commission. City Resident position partial term plus a full four-year term expiring 12/31/2025 was

awarded to Melissa Sumner. UGB/City Resident position partial term expiring 12/31/2024 was awarded to Robert Vincent.

MOTION:	Motion to Appoint Mellissa Sumner and Robert Vincent to the Planning Commission for the Two Open Terms
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed via Voice Vote

7. Budget Committee Appointment-Bates

MOTION:	Motion to Appoint Diana Bates to the Budget Committee for a Partial Term Expiring 12/31/2023.
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

8. Construction Award for Sewer Pump Upgrades

MOTION:	Motion to Approve the Construction Award to Western Electric for Sewer Pump Upgrades in the Amount of \$190,000
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

9. Receive Engineer's Report and set information hearing for September 27, 2021, to consider the creation of NE 26th St. Sewer Reimbursement District

MOTION:	Motion to Schedule an Informational Hearing on September 27th for NE 26th Street Sewer Reimbursement District Creation
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed via Voice Vote

10. Set 9-27-2021 Public Hearing for the proposed use of Alternative Contracting Method for the Community Center Roof Replacement

MOTION:	Motion to Set a Public Hearing on September 27, 2021, for Proposed Use of Alternative Contracting Method - CC roof
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed via Voice Vote

M. CITY MANAGER/CITY ATTORNEY REPORTS

Ms. Bradley asked Council about holding the work session before the Council Meetings on Mondays. Council gave unanimous consent for a work session on the 27th at 3 PM. Mr. Appicello reminded Council to make a motion from Executive Session.

N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION

11.

MOTION:	Motion to Approve Option Three as Discussed in Executive Session
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons
EXCUSED:	Skinner
RESULT:	Passed by Roll Call Vote

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

None

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Mark said that he sent a note to Ms. Bradley and the Mayor about a Covid update from the County. Ms. Bradley said the Health Department would attend the October 11th meeting for a presentation.

Councilor Hoagland asked about removing the Emergency Contact person on Committee Applications. Councilor Hoagland gave congratulations to the Pines Dine. Councilor Hoagland said thank you to all that showed for the procession for Griff Ford.

Councilor Parsons said that we need to look at some of the processes for Boards and Committees to be more transparent.

Councilor Casper spoke about childcare business classes being offered at OCCC in Newport. Councilor Casper asked to clear up a misconception from the previous meeting, Council did not deny a loan to Habitat for Humanity. Councilor Casper asked about a private undergrounding that tore up two neighbor's yards and ask staff to check into that.

Mayor Wahlke said that Councilor Skinner resigned as Councilor to be hired as Planning Director leaving a vacancy in Ward II. The term expires on 12/31/2022. Mayor Wahlke would like to see the position appointed or left vacant rather than a special election. Councilor Parson agrees with Mayor Wahlke and would like it to be left vacant or open for Public input. Councilor Casper is okay with leaving it vacant. Councilor Hoagland is for putting it up for Council vote. Councilor Mark would like to

see the position appointed. Mr. Appicello said there should be an item placed on the next agenda with the options.

Mayor Wahlke said we are past due for doing the Judge's evaluation. Mayor Wahlke asked about the City Manager applications. Ms. Edwards would like to schedule an executive session for the week of the 27th but not on the 27th. Ms. Edwards said that she would get the forms together for the evaluation as well. Council decided to have the Executive Session on October 4th at 5:30 PM. Mayor Wahlke said that there are a few things she would like to follow up on from the revenue workshop. Mayor Wahlke apologized to Council for not getting input for the Committee applications. Mayor Wahlke also said that she saw the Landscaping with Love folks at the Farmers Market and they encourage folks to come to visit and help.

Councilor Mark wanted to give a nod to the Siletz Bay Music Festival and mentioned BB Camp fundraiser will be in two weeks. Councilor Mark said that the fundraiser helps with summertime childcare.

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 9:27 PM

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SUSAN WAHLKE, MAYOR

ATTEST:

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JAMIE YOUNG, CITY RECORDER