

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF MEETING

August 23, 2021, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 09/13/2021

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:02 PM. Mayor Wahlke advised the public that there are now three ways to provide public comment.

1. Comments can be made through email to publiccomment@lincolncity.org;
2. Comments can be made via Zoom if a request is emailed to publiccomment@lincolncity.org by noon on the meeting day;
3. Comments can be made in person at the Council Chambers (COVID-19 precautions are taken).

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Present	6:00 PM
Judy Casper	Councilor Ward 3	Present	6:00 PM
Riley Hoagland	Councilor Ward 2	Present	6:00 PM
Rick Mark	Councilor Ward 3	Present	6:00 PM
Mitch Parsons	Councilor Ward 1	Present	6:00 PM
Anne Marie Skinner	Councilor Ward 2	Present	6:00 PM
Vacant	Councilor Ward 1		

Staff Present: Lila Bradley, Interim City Manager; Richard Appicello, City Attorney; Sgt. Weaver, Lincoln City Police Department; Abigail Edwards, Human Resources Director; Alison Robertson, Economic Development and Urban Renewal Director; Ed Dreistadt, ELC Director; Stephanie Reid, City Engineer; Kirsten Brodbeck-Kenney, Library Director; David Twigg, I.T. Support Specialist; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Skipped due to the meeting being held remotely.

D. CONSENT AGENDA

MOTION:	Consent Agenda
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed

1. Regular Meeting – Minutes of Regular Meeting – August 9, 2021, 6:00 PM
2. Regular Meeting – Minutes of Work Session – August 16, 2021, 5:30 PM
3. Order Approving Real Property Lease- McKay's
4. Initiation of Amendments to LCMC, including Table 17.76.020-1
5. Personnel Appointment Consent

E. COUNCIL DELIBERATIONS

None

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

Tina Puckett gave public comment regarding access to public buildings during a pandemic.

G. PRESENTATIONS

6. Update - Helping Hands Re-Entry Outreach Centers

Alan Evans gave an update about the Helping Hands Re-entry Outreach Center. Mr. Evans said that permits have been obtained for both buildings and they are on track to be complete in December. Councilor Mark asked for a recap of the end goal. Mr. Evans said that when they are complete, it should house about 60 people including men, women, and children. Councilor Skinner asked about the opening in December if that includes the certificate of occupancy, landscaping requirement, conditions of approval, and starting to house people. Mr. Evans confirmed that is the goal.

7. Update - NE 25th Street Housing Development with Innovative Housing Inc.

Alison Robertson, Economic Development and Urban Renewal Director, introduced Julie Garver from Innovative Housing Inc. Ms. Garver said there would be 107 family units; 41 one-bedroom, 50 two-bedroom, and 16 three-bedroom units. June of 2022 to start construction and August of 2023 will start taking names for a waiting list. Ms. Garver said they would be working with LRS Architects and GBC Construction. They will be ready for the pre-application meeting in 4-6 weeks. There will be Community focus meetings as well. Councilor Mark asked about 30 million dollars to build the apartments. Ms. Garver said that some of the money is for the following: oversight to make sure the funds are being spent appropriately, accountants and attorneys, and some of the funds are for the program itself. Councilor Mark asked about the plan for a crossing to the grocery store. Ms. Garver said they are going to keep that conversation going with staff and ODOT for future decisions. Councilor Hoagland asked if

the walking track would be tied into the ball fields, Skate Park, and schools. Ms. Garver said they have been looking into a pedestrian connection. John Southgate said Ms. Garver is held in very high regard around the state. Mr. Southgate also said the meeting they had went very well and that Lincoln City is ahead of their peers. Councilor Mark asked if there was a way for staff to put a number on the housing estimate by the end of 2023. Ms. Robertson said Economic Development and Planning are working on tracking the units with the housing needs assessment, in the last five years all the units have been market-rate units brought forward by the private sector. The City is down 28 units to meet the 20-year housing needs assessment. Ms. Robertson said that we are counting on the 25th Street project to help meet the 20-year housing needs assessment and bank years for the future.

H. PUBLIC HEARING / ORDINANCE

None

I. PUBLIC HEARINGS / PUBLIC COMMENTS

1.

MOTION:	Motion to Close the Public Hearing and the Record for Ordinance 2021-17, Administrative Adjustment
MOVER:	Anne Marie Skinner, Councilor Ward 2
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed by Voice Vote

Mayor Wahlke opened the public hearing at 6:57 PM. Mr. Appicello explained the ordinance and putting the six-inch adjustment back in the code, Planning Commission recommended the ordinance. Councilor Skinner is in favor and explained it was inadvertently removed from the previous ordinance. No citizens were present for comment.

2. Continuance of Public Hearing [GC portion of former Ordinance 2021-14 (now renumbered as Ordinance 2021-22)]

MOTION:	Motion to Continue to October 11, 2021, Ordinance 2021-22 GC 17.32 - Continuance to October 11, 2021
MOVER:	Anne Marie Skinner, Councilor Ward 2
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Motion to Continue - Passed

Mayor Wahlke opened the public hearing at 7:07 PM. Mr. Appicello explained the resolution.

J. ORDINANCES

3. ORDINANCE NO. 2021-17 AN ORDINANCE OF THE CITY OF LINCOLN CITY AMENDING THE LINCOLN CITY MUNICIPAL CODE, TITLE 17 (ZONING), CHAPTER 17.77 (APPLICATIONS), ADDING A NEW SECTION 17.77.005, (ADMINISTRATIVE ADJUSTMENT), AMENDING SECTION 17.77.010, (ADJUSTMENT), AMENDING CHAPTER 17.76 (ADMINISTRATIVE PROVISIONS) TO MAKE CORRESPONDING CHANGES TO TABLE 17.62.020-1.

MOTION:	Motion to Pass the First Reading of Ordinance 2021-17 Administrative Adjustment
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed by Roll Call Vote

4.

MOTION:	Motion to Pass the Second Reading and Adoption of Ordinance 2021-17 Administrative Adjustment
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Anne Marie Skinner, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed by Roll Call Vote

K. RESOLUTIONS

5. RESOLUTION NO. 2021-38 A RESOLUTION OF THE CITY OF LINCOLN CITY AMENDING RESOLUTION 2021-34 PROVIDING FOR EXTENSION OF THE CLOSURE OF NW 34TH COURT, ALLOWING THE CLOSURE OF NW 15TH TO LAPSE WITH REVIEW SCHEDULED FOR SEPTEMBER 27, 2021

Councilor Mark asked what the thing was behind keeping 34th Court closed and not 15th Street. Ms. Bradley said that NW 34th Street is not as accessible as NW 15th Street. Councilor Mark asked if there was a way to limit access to ADA only. Ms. Bradley said that would be very difficult but they are working on moving forward with the Mobi-mats for easier access at D' River, 51st Street, and Nelscott. Councilor Casper asked for a summary from the Police Department on how the changes affected their calls. Ms. Bradley said she would get a report from them as well as the Fire Department. Mayor Wahlke said those are the kind of statistics she would like to see at the meeting on the 27th of September.

MOTION:	Motion to Approve Resolution 2021-38 Amending Resolution 2021-34 Traffic Control 15th Street and 34th Court
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Anne Marie Skinner, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed by Roll Call Vote

L. SPECIAL ORDER OF BUSINESS

6. Ec Dev Toolbox - Loan Requests (Facade Improvement + Infrastructure Partners Program)

Alison Robertson, Economic Development and Urban Renewal Director, explained that in 2020 the City expanded the Economic Development Toolbox to include facade improvement and infrastructure partners programs. In 2021, staff received three applications and submitted a budget request for those applications. Ms. Robertson said the budget request was approved and staff met with the Loan Committee. The Loan Committee (Council Member Parsons, Council Member Skinner, and Council Member Mark) agreed to move three applications forward for full Council consideration if the financial reviews were positive.

Ms. Robertson said the first application is the Lincoln City Congregational Church of Christ for just under \$110,000 in facade improvements. This is the total cost of the project, which includes replacing the roof of the steeple and the portions of the roof that are visible from the street. The building is considered historic because it's over 50 years old but is not designated historic. Councilor Casper asked what were the qualifications for moving this application forward. Ms. Robertson explained the roof and steeple are visible from the street; Ms. Robertson was on the fence regarding this application. Ms. Robertson said usually there are not loans for deferred maintenance or only roofs. Ms. Robertson said that we would not generally do a facade improvement and have a giant hole in the roof. Ms. Robertson said this project does qualify because it is in the City, a commercial building, and visible from the street. Councilor Mark said this seemed like a good project to support. Councilor Parsons said pushing it forward was to get it in front of the Council for everyone to discuss. Mayor Wahlke asked if this is a loan. Ms. Robertson confirmed zero percent interest, payable over ten years. Councilor Skinner said she was on the fence as well and what swayed her to move it forward was the steeple and the roof are visible from the street and it is a historic building. Councilor Casper asked if the roofing company would employ local workers and if there is money to do this. Councilor Hoagland asked how deferred maintenance is defined, and stated if it is leaking through the building it is deferred maintenance. Ms. Robertson said that it is up to the applicant to decide whom to use for the project. Ms. Robertson said there is \$410,000 in the toolbox for these applications and would be under budget if both requests were approved.

Ms. Robertson said the second application is for the Infrastructure Partners Program in the amount of \$150,000. The total cost of the project is estimated at \$1.6 million. The Loan Committee considered that the money was for site work for only 39 single-family detached homes. The Committee did not feel this would be a good project unless a portion of the homes were put in a land trust. Staff reached out to the applicant several times with no response before the Loan Committee discussed the application. This application was not moved forward.

Ms. Robertson said the third applicant is Pelican Brewing/Siletz Bay Holdings, in the amount of \$280,000 with \$150,000 to be forgiven. The project is to do a community overhead utility undergrounding. They are required to underground the utilities at the new project, but not the wires on Highway 101. This request will not only be for the owner to underground their project but extend to the North and the South of the project to include 900 feet along Highway 101. Councilor Mark spoke in favor of the loan. Councilor Skinner said that undergrounding the lines is beneficial to the community for not only aesthetics but also safety. Councilor Parsons agreed with Councilor Mark and Councilor Skinner.

7.

MOTION:	Motion to Approve the Loan for the Congregational Church of Christ as Part of the Revolving Loan Program as Part of the City's Economic Toolbox
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Anne Marie Skinner, Councilor Ward 2
AYES:	Wahlke, Mark, Parsons, Skinner
NAYS:	Casper, Hoagland
RESULT:	Passed by Roll Call Vote

8.

MOTION: Motion to Approve the Infrastructure Partners Loan for Pelican Brewing in the Amount of \$280,000 with \$150,000 to be Forgiven Under the Revolving Loan Program as Part of the City's Economic Toolbox
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Roll Call Vote

Mayor Wahlke read a comment sent by Mary Jones of Pelican Brewing regarding the loan approval thanking the Council.

9. Engineering Contract Award for Holmes Pump Station Replacement Project

MOTION: Motion to Award the Engineering Design Contract to Keller & Associates for the Holmes Pump Station Replacement in the Amount of \$96,285.
MOVER: Riley Hoagland, Councilor Ward 2
SECONDER: Anne Marie Skinner, Councilor Ward 2
AYES: Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Roll Call Vote

Stephanie Reid, City Engineer, explained how the consultant is chosen for the project. \$96,285

10. Engineering Contract Award for Oar Pump Station Replacement

MOTION: Motion to Approve the Award of the Engineering Design Contract to HBH Consulting for Oar Pump Station Replacement in the Amount of \$99,750
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Riley Hoagland, Councilor Ward 2
AYES: Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Roll Call Vote

M. CITY MANAGER/CITY ATTORNEY REPORTS

11.

MOTION: Motion to Bring a Resolution Forward to the Next Meeting to Grant Check Signing Authority to HR Director Abigail Edwards
MOVER: Judy Casper, Councilor Ward 3
SECONDER: Anne Marie Skinner, Councilor Ward 2
AYES: Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Voice Vote

Ms. Bradley spoke about having a work session before the council meetings at 3 PM. Mr. Appicello explained the need for the work session via Zoom. Mayor Wahlke advised Council to think about it and come back with a decision at the next meeting.

Mr. Appicello did not have anything for Council.

N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION

12.

MOTION:	Motion to Decline Property Offer to Continue Negotiations
MOVER:	Anne Marie Skinner, Councilor Ward 2
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Wahlke, Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed by Roll Call Vote

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

None

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Marks said he is sorry to hear Ms. Bridges is moving on and what is the next step in finding a Planning Director. Councilor Mark also inquired about the workload on the Dispatcher and the data that we have to quantify that information. Councilor Mark inquired about the overtime and call loads. Councilor Mark said he was on Salishan Spit and looked across to see about 50 Pelicans in front of the new Pelican Brewery location waiting for it to open. Mayor Wahlke commented that in the past Police have offered ride-alongs for Councilors and they offer a sit-along with Dispatchers.

Councilor Parsons echoed Councilor Mark's sentiments about Ms. Bridges moving on. Councilor Parsons also recommended taking advantage of the ride along and sit along with the Police Department.

Councilor Skinner echoed the previous two Councilors' remarks about Ms. Bridges.

Councilor Hoagland spoke about the Small Cities meeting in Toledo. Councilor Hoagland also said the City of Toledo is looking at getting at least one if not two devices that were used to destroy weapons of mass destruction. Councilor Hoagland said these devices would be used to help process their wastewater. Councilor Casper said that people would want to tune into the Toledo City Council meeting Wednesday at 6 PM to find out more information.

Councilor Casper spoke about the disaster preparedness neighbor to neighbor in October. Councilor Casper said that our community has suffered a heartfelt loss. A businessman, family man, friend Griff Ford was killed in a horrific car crash last week. Councilor Casper offered her deepest sympathy on behalf of the Council to the Ford Family and friends with their loss of a great person. Councilor Casper said that he left us way too soon and will be deeply missed.

Mayor Wahlke said she was very touched by the comments during the tree dedication last week and thanked Councilor Hoagland.

Councilor Hoagland thanked everyone for their support with the tree dedication, he said it was very emotional. Councilor Hoagland also echoed Councilor Casper; he said that Griff was a good buddy of his. Councilor Hoagland also said he was one of those special people that would make you feel like you were his best friend; he has the time with a pencil behind his ear. Councilor Hoagland said it's very tragic.

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 8:22 PM

//S//

SUSAN WAHLKE, MAYOR

ATTEST:

//S//

JAMIE YOUNG, CITY RECORDER