

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF WORK SESSION MEETING

June 1, 2022, 4:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at [www.lincolncity.org](http://www.lincolncity.org) under the tab "Agendas, Packets and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 6/13/2022

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Absent	4:00 PM
Elaine Starmer	Councilor Ward 1	Present	4:00 PM
Sydney Kasner	Councilor Ward 2	Present	4:00 PM
Judy Casper	Councilor Ward 3	Present	4:00 PM
Riley Hoagland	Councilor Ward 2	Present	4:00 PM
Rick Mark	Councilor Ward 3	Present	4:00 PM
Mitch Parsons	Councilor Ward 1	Present	4:00 PM

*Staff Present: Daphnee Legarza, City Manager; Richard Appicello, City Attorney; Chief Palmer, Police Chief; Alison Robertson, Economic Development and Urban Renewal Director; Anne Marie Skinner, Planning and Community Development Director; Debbie Bridges, Finance Director; Jamie Young, City Recorder.*

2. DISCUSSION ITEMS

A. VRD/Planning Fees

*Anne Marie Skinner, Planning & Community Development Director, lead the discussion regarding the VRD (vacation rental dwelling) licenses. Mr. Appicello explained the enforcement portion of the vacation rental fees. Councilor Mark inquired about the VRD staff. Ms. Skinner said there is one employee assigned to VRDs and explained the duties. Councilor Starmer would like to broaden the look at fees in other jurisdictions. Ms. Skinner explained the rules of parking for VRDs. Ms. Skinner said that she would get with staff to find out about the amount of time spent on VRD renewals. Councilor Hoagland asked how the items are verified on the renewals from a desk. Ms. Skinner said the landscape is checked monthly by staff. The Council discussed the services received for the fees*

*paid. Ms. Skinner is going to work with Mr. Appicello to get the actual law regarding fees charged and return to Council. Ms. Skinner asked if the penalty could be stricter. Mr. Appicello said yes and that is why they imposed a minimum.*

*Ms. Skinner review the rules and said that she needs to have more teeth for revoking licenses. Councilor Kasner asked if they could go straight to fines rather than warnings. Ms. Skinner said they could. Councilor Starmer as if we are covering the cost of the VRDs. Ms. Starmer named the items that we were covering and stated we are not covering the cost to be proactive. Ms. Skinner asked for assistance in the overnight occupancy. Councilor Starmer said it needs to be a maximum occupancy for the entire stay rather than overnight. Mr. Appicello said we need the Fire Marshall set a standard for occupancy. Councilor Starmer said that Lincoln County reduced its occupancy. Ms. Skinner said that she would talk to Brandon and will also check Bend's occupancy requirements. Ms. Skinner said she would like to have the register submitted with the renewal application. Councilor Starmer asked if on-site management can be a requirement of accessory use. Ms. Skinner said that is possible. Councilor Starmer asked if a motion can be made at the meeting. Ms. Skinner said she would add that to the other motions. Councilor Starmer asked about providing an incentive for long-term rentals. Councilor Starmer asked about not issuing licenses until the City resolves its housing crisis. Mr. Appicello said it would be easier to reduce the cap. Ms. Skinner will take a look at numbers for a cap. Mr. Appicello will take a look at the two years remaining on the seven-year vacation rental rule for existing VRDs in the R1-RE zone.*

*There was a discussion regarding the trash issues at the VRDs. Councilor Starmer asked how accurate is the TRT reporting. Ms. Bridges was not sure of a percentage. Ms. Skinner said she would break down the time for renewals for two staff members including postage and monthly inspections. Ms. Skinner will also tighten up the revocation procedure, look at additional proactive enforcement of trash on Mondays and Tuesdays, add the drive-by inspections as criteria for renewals, no more than two verified violations, look into Hood River's ordinances, look at occupancy limits (speaking with Brandon and the Fire Chief), eliminate accessory use, change the garbage frequency and can limit, look at changing the two-years remaining in the r1-RE zone, and take a look at VRDs in a residential zone.*

Councilor Hoagland exited the meeting at 4:33 PM.

**3. MISCELLANEOUS ITEMS**

*Councilor Casper asked about E-bikes on the beach. Council President Casper spoke about volunteer interest and asked if there were areas of interest to make sure the Council was spread out. Councilor Kasner asked about the VR zone.*

**4. ADJOURNMENT**

*Council President Casper adjourned the meeting at 5:58 pm.*

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JUDY CASPER, COUNCIL PRESIDENT

ATTEST:

*//S//*  
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JAMIE YOUNG, CITY RECORDER