

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF THE MEETING

July 24, 2023, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets, and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 8/14/2023

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM.

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Judy Casper	Councilor Ward 3	Present	
Riley Hoagland	Councilor Ward 2	Present	
Rick Mark	Councilor Ward 3	Present	
Mitch Parsons	Councilor Ward 1	Present	
Susan Wahlke	Mayor	Present	

Staff Present: Daphnee Legarza, City Manager; Richard Appicello, City Attorney; Sgt. Weaver, Lincoln City Police Department; Alison Robertson, Economic Development and Urban Renewal Director; Seth Lenaerts, Project Manager; Anne Marie Skinner, Planning and Community Development Director; Tony LaSoya, I.T. Director; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Mayor Wahlke led The Pledge of Allegiance.

D. CONSENT AGENDA ITEMS 1 & 2

Councilor Parsons pulled item 3.

RESULT: PASSED [UNANIMOUS]
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Wahlke

1. Regular Meeting – Minutes of Regular Meeting – July 10, 2023, 6:00 PM

MOTION: City Council - Regular Meeting - Jul 10, 2023, 6:00 PM
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Rick Mark, Councilor Ward 3
RESULT: Passed

2. OLCC- Request for Full On-Premises, Commercial Brûlée

MOTION: OLCC- Request for Full On-Premises, Commercial Brûlée
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Wahlke
RESULT: Passed

3. Purchase of Cisco Meraki switches

Councilor Hoagland asked if the budget will be increased. Mr. Appicello explained.

MOTION: Motion to Approve the Purchase of Cisco Meraki Switches
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Wahlke
RESULT: Passed by Roll Call Vote

E. COUNCIL DELIBERATIONS

NONE

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

Amanda Cherryholmes of Lincoln City spoke regarding the future of Coastal Support Services.

Ms. Legarza read public comments from three citizens; Scott Buck, regarding trees on commercial property; Debi Price-Rowland, regarding amending the mobile food unit ordinances; Erin Joy, regarding fires on SW Bard Road.

Mayor Wahlke changed Special Order of Business to appear after presentations.

G. PRESENTATIONS

NONE

H. SPECIAL ORDER OF BUSINESS

4. Local Program Support Grant Update & Request: SBDC (Small Business Development Center)

Dave Price of the Oregon Coast Community College introduced Gregory Price of the Small Business Development Center. Mr. Gregory Price gave an update on the Small Business and Development Center

and asked for a grant to support local economic development activities. Councilor Parsons asked if they are a non-profit. Mr. Price said they are not.

MOTION:	Motion to Approve City’s Local Program Support City Grant Request to the Small Business Development Center at the Oregon Coast Community College in the Amount of \$25,000 to be Applied Flexibly Between any of the Three Program Requests Presented
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Casper, Mark, Parsons, Wahlke
RECUSED:	Hoagland
RESULT:	Passed by Roll Call Vote

5. Partnership with the Economic Development Alliance of Lincoln County (EDALC)

Paul Schuytema, Executive Director at Economic Development Alliance of Lincoln County, gave an update and asked for a grant to support regional economic development activities. Council and staff had a discussion regarding the presentation.

MOTION:	Motion to Approve a \$20,000 grant in FY23-24 to the Economic Development Alliance of Lincoln County to Support Regional Economic Development Activities
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

6.

MOTION:	Motion to Appoint Clay Glasgow Effective 7/25/23 to the Parks & Recreation Board to Replace the Vacant Position
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

7.

MOTION:	Motion to Direct the City Recorder to Place; Krista Eddy, Arts Committee; Jane Mulholland and Beth Tower, Parks and Recreation Board; Victoria McOmie, Sustainability Committee; and Diana Bates, Budget Committee on the Next Agenda for Reappointment Subject an Updated Background Investigation
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

I. PUBLIC HEARING / ORDINANCE

NONE

J. PUBLIC HEARINGS / PUBLIC COMMENTS

1. Electrical and Plumbing Program Assumption

Anne Marie Skinner, Planning and Community Development Director, explained the assumption of the electrical and plumbing program. Council and Staff had a discussion regarding the details of the program assumption. Mayor Wahlke opened the public hearing at 7:16 PM. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:17 PM.

K. ORDINANCES

2. ORDINANCE NO. 2023-13 AN ORDINANCE OF THE CITY OF LINCOLN CITY AMENDING THE LINCOLN CITY MUNICIPAL CODE, TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 2.04 (CITY COUNCIL), AMENDING SECTION 2.04.180 (APPENDIX – COUNCIL RULES), NUMBERED PARAGRAPH 14.3 TO FURTHER CLARIFY THE RECORD RETENTION OBLIGATIONS OF COUNCIL MEMBERS

MOTION:	Motion to Approve First Reading of Ordinance 2023-13 Amending Council Rules to Specify Interval to Turn in Records
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

3.

MOTION:	Motion to Approve Second Reading and Adoption of Ordinance 2023-13 Amending Council Rules to Specify Interval to Turn in Records
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

4. ORDINANCE NO. 2023-14 AN ORDINANCE OF THE CITY OF LINCOLN CITY AMENDING THE LINCOLN CITY MUNICIPAL CODE, TITLE 5 (BUSINESS TAXES, LICENSES AND REGULATIONS), CHAPTER 5.16 (SPECIAL EVENTS), AMENDING SECTION 5.16.015 (APPLICABILITY); CLARIFYING A SPECIAL EVENT PERMIT DOES NOT REPLACE A MOBILE FOOD UNIT LICENSE OR A STREET VENDOR CART LICENSE

MOTION:	Motion to Approve First Reading of Ordinance 2023-14 Amends LCMC Chapters 5.16 to Clarify Applicability
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

5.

MOTION: Motion to Approve Second Reading and Adoption of Ordinance 2023-14 Amends LCMC Chapters 5.16 to Clarify Applicability
MOVER: Judy Casper, Councilor Ward 3
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Wahlke
RESULT: Passed by Roll Call Vote

L. RESOLUTIONS

6. RESOLUTION 2023-18 A RESOLUTION OF THE CITY OF LINCOLN CITY DESIGNATING ADDITIONAL ADJACENT LANDS AS INTERIM PARK PROPERTY FOR INTERIM PARK USE, SUBJECT TO PERMITTING AND REGULATIONS UNDER LCMC CHAPTER 12.16 (PARK REGULATIONS) AND CHAPTER 10.08 (TRAFFIC CONTROL AUTHORITY)

MOTION: Motion to Approve Resolution 2023-18 Interim Park Designations
MOVER: Riley Hoagland, Councilor Ward 2
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Casper, Hoagland, Mark, Parsons, Wahlke
RESULT: Passed by Roll Call Vote

7. RESOLUTION NO. 2023-19 A RESOLUTION OF THE CITY OF LINCOLN CITY ESTABLISHING PARKING AND TRAFFIC CONTROL (PARKING AND SPEED) MEASURES FOR TWO INTERIM PARK PROPERTIES: KIDS PARK AND CANYON PARK

Mr. Appicello explained the resolution. Council and Staff had a discussion.

MOTION: Motion to Approve Resolution 2023-19 Parking and Traffic Control as Amended
MOVER: Riley Hoagland, Councilor Ward 2
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Wahlke
RESULT: Passed by Roll Call Vote

8. RESOLUTION NO. 2023-20 A RESOLUTION OF THE CITY OF LINCOLN CITY APPROVING SUBMITTAL OF A DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT HOUSING PLANNING ASSISTANCE GRANT APPLICATION

MOTION: Motion to Approve Resolution 2023-20 DLCD Grant Application
MOVER: Mitch Parsons, Councilor Ward 1
SECONDER: Judy Casper, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Wahlke
RESULT: Passed via Voice Vote

M. CITY MANAGER/CITY ATTORNEY REPORTS

Ms. Legarza gave an update on the current events.

N. ACTIONS, IF ANY, BASED ON WORK SESSION, EXECUTIVE SESSION, OR CITIZEN COMMENT

Mayor Wahlke spoke about the non-profit grant applications and will have the information sent to the Council by the City Manager before the next meeting.

Mayor Wahlke also spoke about feeding the wildlife and it not being enforceable. Councilor Parson agreed. Councilor Hoagland disagreed.

Mayor Wahlke asked about the public comment regarding the trees. Ms. Skinner explained the tree ordinance.

9.

MOTION:	Motion to Accept the Final Version of the City Manager’s Performance Evaluation as Discussed in Executive Session, and Designate the Mayor to Sign and Deliver a Copy of the Finalized Form to Her as Part of her Confidential Personnel Record
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

10.

MOTION:	Move to Direct Staff to Set a Date for an Executive Session with Council and the City Manager to go over the Contents of the Evaluation
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

NONE

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Parsons spoke regarding the meeting with the Confederated Tribes of the Siletz Indians. Councilor Parsons said that he would like Tribe to be involved with the Street naming. Mr. Appicello explained the process for renaming. Councilor Parsons made a motion to direct staff to bring back more information regarding the 44th to 47th Street connector. Councilor Parsons spoke about removing the mid-block crossings in Oceanlake and made a motion.

Councilor Casper spoke about Linn, Benton, and Lincoln County Homeless agencies and city representatives meeting on July 20, after several meetings to consider forming their own “Continuum of Care” (COC) alliance, as Polk and Marion Counties currently did last year.

Ms. Legarza said that she will combine the renaming and the 44th/47th connector into one work session.

Councilor Mark spoke about the money being given to the different agencies helping with homelessness. Councilor Casper said the Homeless Advisory Committee will be explaining that information in late August. Ms. Legarza explained further.

Councilor Hoagland spoke about the water leak at Safeway. Mayor Wahlke also spoke regarding the water leak. Councilor Hoagland said they are still looking for volunteers at Meals on Wheels. Councilor Hoagland spoke about the upcoming events at the Library and the Community Center.

Mayor Wahlke also spoke about National Night Out on the 1st of August. Mayor Wahlke also spoke about the Council openings.

11.

MOTION:	Motion to Direct Staff to Bring Back the 44th to 47th Connector for Discussion
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

12.

MOTION:	Motion to Direct Staff to Bring Back Information on Removing Mid-Block Crossing in Oceanlake
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

13.

MOTION:	Motion to Direct Staff to Bring Back Further Information on the Options for Outdoor Cooking at the Mobile Food Carts
MOVER:	Riley Hoagland, Councilor Ward 2
SECONDER:	Judy Casper, Councilor Ward 3
AYES:	Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Voice Vote

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 8:18 PM.

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SUSAN WAHLKE, MAYOR

ATTEST:

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JAMIE YOUNG, CITY RECORDER