

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF THE MEETING

June 26, 2023, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at [www.lincolncity.org](http://www.lincolncity.org) under the tab "Agendas, Packets, and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 7/10/2023

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM.

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Susan Wahlke	Mayor	Present	
Sydney Kasner	Councilor Ward 2	Present	
Judy Casper	Councilor Ward 3	Present	
Riley Hoagland	Councilor Ward 2	Present	
Rick Mark	Councilor Ward 3	Present	
Mitch Parsons	Councilor Ward 1	Present	

Staff Present: Daphnee Legarza, City Manager; Chief Broderick, Lincoln City Police Department; Debbie Bridges, Finance Director; Stephanie Reid, Public Works Director; Alison Robertson, Economic Development and Urban Renewal Director; Seth Lenaerts, Project Manager; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Mayor Wahlke led The Pledge of Allegiance.

D. CONSENT AGENDA WITH CORRECTIONS

**RESULT:** PASSED [UNANIMOUS]  
**MOVER:** Judy Casper, Councilor Ward 3  
**SECONDER:** Rick Mark, Councilor Ward 3  
**AYES:** Wahlke, Kasner, Casper, Hoagland, Mark, Parsons

1. Oregon Liquor Control Commission- New Outlet for an Off-Premises Liquor License for Grocery Outlet

**MOTION:** OLCC - New Outlet Off-Premises Liquor License - Grocery Outlet  
**MOVER:** Judy Casper, Councilor Ward 3  
**SECONDER:** Rick Mark, Councilor Ward 3  
**AYES:** Wahlke, Kasner, Casper, Hoagland, Mark, Parsons  
**RESULT:** Passed

2. Regular Meeting – Minutes of Joint City Council and Planning Commission – February 2, 2021, 6:00 PM

**MOTION:** City Council - Joint City Council and Planning Commission - Feb 2, 2021, 6:00 PM  
**MOVER:** Judy Casper, Councilor Ward 3  
**SECONDER:** Rick Mark, Councilor Ward 3  
**RESULT:** Passed

3. Regular Meeting – Minutes of Regular Meeting – June 12, 2023, 5:00 PM

**MOTION:** Joint City Council and Urban Renewal Agency - Regular Meeting - Jun 12, 2023, 5:00 PM  
**MOVER:** Judy Casper, Councilor Ward 3  
**SECONDER:** Rick Mark, Councilor Ward 3  
**RESULT:** Passed

4. Regular Meeting – Minutes of Regular Meeting – June 12, 2023, 6:00 PM

**MOTION:** City Council - Regular Meeting - Jun 12, 2023, 6:00 PM  
**MOVER:** Judy Casper, Councilor Ward 3  
**SECONDER:** Rick Mark, Councilor Ward 3  
**RESULT:** Passed

**E. COUNCIL DELIBERATIONS**

*None*

**F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS**

*None*

**G. PRESENTATIONS**

*None*

**H. PUBLIC HEARING / ORDINANCE**

*None*

**I. PUBLIC HEARINGS / PUBLIC COMMENTS**

1. Public Hearing: ZOA 2023-03 - continued to September 11, 2023

*Continued to September 11, 2023*

**2. Public Hearing: Resolution 2023-15 State Shared Revenues**

*Mayor Wahlke opened the public hearing at 6:07 PM. Councilor Hoagland recused himself from the hearing. Debbie Bridges, Finance Director, read the staff report. No Citizens were present for comment. Mayor Wahlke closed the public hearing at 6:08 PM.*

**3. Public Hearing: Resolution 2023-16 Adopt Budget**

*Mayor Wahlke opened the public hearing at 6:08 PM. Councilor Hoagland recused himself from the hearing. Debbie Bridges, Finance Director, review the staff report and changes. Staff and Council had a discussion. No Citizens were present for comment. Mayor Wahlke closed the public hearing at 6:14 PM.*

**4. Public Comment: Resolution 2023-17 Fee Schedule**

*Mayor Wahlke opened the public hearing at 6:15 PM. Councilor Hoagland recused himself from the hearing. Daphnee Legarza, City Manager, reviewed the staff report. Council and Staff had a discussion. No Citizens were present for comment. Mayor Wahlke closed the public hearing at 6:18 PM.*

**J. ORDINANCES**

*None*

**K. RESOLUTIONS**

**5. RESOLUTION NO. 2023-15 A RESOLUTION DECLARING THE CITY’S ELECTION TO RECEIVE STATE REVENUES**

<b>MOTION:</b>	<b>Motion to Approve Resolution 2023-15: State Shared Revenues</b>
<b>MOVER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>SECONDER:</b>	<b>Mitch Parsons, Councilor Ward 1</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Mark, Parsons
<b>RECUSED:</b>	Hoagland
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

**6.**

<b>MOTION:</b>	<b>Motion to Increase the Park Operations Budget in the Parks and Recreation Fund by \$40,000, and Reduce Contingency by \$40,000</b>
<b>MOVER:</b>	<b>Rick Mark, Councilor Ward 3</b>
<b>SECONDER:</b>	<b>Susan Wahlke, Mayor</b>
<b>AYES:</b>	Wahlke, Mark
<b>NAYS:</b>	Kasner, Casper, Parsons
<b>RECUSED:</b>	Hoagland
<b>RESULT:</b>	<b>Failed by Roll Call Vote</b>

**7.**

**MOTION:** Motion to Increase the Beginning Fund Balance and the Street Improvements Budget in the Street Capital Fund by \$100,000, and Decrease the Beginning Fund Balance and the Capital Outlay Budget in the Sewer Capital Fund by \$100,000  
**MOVER:** Rick Mark, Councilor Ward 3  
**SECONDER:** Sydney Kasner, Councilor Ward 2  
**AYES:** Wahlke, Kasner, Casper, Mark, Parsons  
**RECUSED:** Hoagland  
**RESULT:** Passed by Roll Call Vote

8.

**MOTION:** Motion to Add \$30K to FY2023-24 Contracted Services each in Water, Sewer, and Streets, for a total of \$90K, for the Purchase of Software and Professional Services to Develop an Asset Management Program  
**MOVER:** Rick Mark, Councilor Ward 3  
**SECONDER:** Judy Casper, Councilor Ward 3  
**AYES:** Wahlke, Kasner, Casper, Mark, Parsons  
**RECUSED:** Hoagland  
**RESULT:** Passed by Roll Call Vote

9.

**MOTION:** Motion to Increase the Budget for Water Utility Maintenance and the Water Operating Fund by \$50,000 and Decrease the Contingency in the Same Amount  
**MOVER:** Sydney Kasner, Councilor Ward 2  
**SECONDER:** Mitch Parsons, Councilor Ward 1  
**AYES:** Wahlke, Kasner, Casper, Mark, Parsons  
**RECUSED:** Hoagland  
**RESULT:** Passed by Roll Call Vote

10.

**MOTION:** Motion to Increase the Revenue Budget and the Street Improvements Budget in the Street Capital Fund by \$100,000  
**MOVER:** Mitch Parsons, Councilor Ward 1  
**SECONDER:** Sydney Kasner, Councilor Ward 2  
**AYES:** Wahlke, Kasner, Casper, Mark, Parsons  
**RECUSED:** Hoagland  
**RESULT:** Passed by Roll Call Vote

11.

<b>MOTION:</b>	<b>Motion to Increase the ODOT Grant Revenue Fund in the Amount of \$540,000 in the Street Capital Fund and Increase the Street Improvement Fund by the Same Amount</b>
<b>MOVER:</b>	<b>Mitch Parsons, Councilor Ward 1</b>
<b>SECONDER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Mark, Parsons
<b>RECUSED:</b>	Hoagland
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

**12. RESOLUTION NO. 2023-16 ADOPTING THE BUDGET**

<b>MOTION:</b>	<b>Motion to Adopt Resolution 2023-16: Adopting the Budget as Amended</b>
<b>MOVER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>SECONDER:</b>	<b>Rick Mark, Councilor Ward 3</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Mark
<b>NAYS:</b>	Parsons
<b>RECUSED:</b>	Hoagland
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

**13. RESOLUTION 2023-17 A RESOLUTION OF THE CITY OF LINCOLN CITY ADOPTING REVISIONS TO CITY ADMINISTRATION (ADMINISTRATIVE FEES - BUSINESS RELATED) FEE SCHEDULE**

<b>MOTION:</b>	<b>Motion to Adopt Resolution 2023-17: Revisions to City Administration Fee Schedule</b>
<b>MOVER:</b>	<b>Rick Mark, Councilor Ward 3</b>
<b>SECONDER:</b>	<b>Sydney Kasner, Councilor Ward 2</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Mark
<b>NAYS:</b>	Parsons
<b>RECUSED:</b>	Hoagland
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

**L. SPECIAL ORDER OF BUSINESS**

**14. Planning Commission Interview**

<b>MOTION:</b>	<b>Motion to Appoint Clay Glasgow to the Planning Commission for a Term Beginning 6/27/23 and Expiring 12/31/27</b>
<b>MOVER:</b>	<b>Sydney Kasner, Councilor Ward 2</b>
<b>SECONDER:</b>	<b>Mitch Parsons, Councilor Ward 1</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Hoagland, Mark, Parsons
<b>RESULT:</b>	<b>Passed via Voice Vote</b>

*The Council interviewed Mr. Glasgow for a position on the Planning Committee.*

15. Holmes Pump Station Upgrade – Change Order No. 1

<b>MOTION:</b>	<b>Motion to Approve Change Order No.1 in the Amount of \$115,280 Bringing the Total Contract Amount to \$918,536 While Maintaining the Contingency Budget of \$80,325. The Total Authorized for this Project is \$998,861.00 Which will Include an Increased Percent for Arts</b>
<b>MOVER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>SECONDER:</b>	<b>Riley Hoagland, Councilor Ward 2</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Hoagland, Mark, Parsons
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

16. SW 3rd & Highway 101 Improvement - Additional Fund Request

<b>MOTION:</b>	<b>Motion to Increase Approved Construction Funds to RK Construction for the SW 3rd Street and Highway 101 Flashing Beacon Project from a Total Amount of \$435,788.06 to \$522,868.66 with an Increased Percent for Arts.</b>
<b>MOVER:</b>	<b>Mitch Parsons, Councilor Ward 1</b>
<b>SECONDER:</b>	<b>Rick Mark, Councilor Ward 3</b>
<b>AYES:</b>	Kasner, Casper, Hoagland, Mark, Parsons
<b>RECUSED:</b>	Wahlke
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

*Mayor Wahlke recused herself from this item. Stephanie Reid, Public Works Director explained the project change.*

**M. CITY MANAGER/CITY ATTORNEY REPORTS**

None

**N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION**

None

**O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS**

*Marci Baker, Lincoln City resident, spoke about land use planning and Planning Commission work sessions.*

**P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL**

*Councilor Mark spoke about the B'nai Brith food program. Councilor Mark also spoke about a trip to Washington D.C. that he took and the events.*

*Councilor Hoagland spoke about the Meals on Wheels needing volunteers.*

*Councilor Casper spoke about her visit to Helping Hands reentry and the process of opening.*

*Councilor Kasner spoke about the firework stand at Morris Excavation located in the County. Councilor Kasner spoke about the written citizen involvement.*

*Councilor Parsons spoke about the Roads End Improvement Association beach clean-up.*

Mayor Wahlke spoke about the Travel Oregon Report that shows Lincoln City as the most visited coastal town after Newport. Mayor Wahlke spoke about the Kite Festival. Mayor Wahlke spoke about the entrance signs, about the fireworks ban and the commercial fireworks displays for the holiday.

17.

<b>MOTION:</b>	<b>Motion to Direct Staff to Give Feedback on a Written Citizen Involvement Program</b>
<b>MOVER:</b>	<b>Sydney Kasner, Councilor Ward 2</b>
<b>SECONDER:</b>	<b>Riley Hoagland, Councilor Ward 2</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Hoagland, Mark, Parsons
<b>RESULT:</b>	<b>Passed by Voice Vote</b>

18.

<b>MOTION:</b>	<b>Motion to Direct Staff to Create a Policy that will Stop Paying Travel Expenses for Employees Living out of the Area</b>
<b>MOVER:</b>	<b>Mitch Parsons, Councilor Ward 1</b>
<b>RESULT:</b>	<b>Died Without a Second</b>

19.

<b>MOTION:</b>	<b>Motion to Move June 28th Executive Session to Another Date</b>
<b>MOVER:</b>	<b>Riley Hoagland, Councilor Ward 2</b>
<b>SECONDER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Hoagland, Mark, Parsons
<b>RESULT:</b>	<b>Passed by Voice Vote</b>

20.

<b>MOTION:</b>	<b>Motion to Write a Letter to Other Governing Bodies in the County to Ban the Use and Sale of Fireworks</b>
<b>MOVER:</b>	<b>Rick Mark, Councilor Ward 3</b>
<b>SECONDER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Mark, Parsons
<b>NAYS:</b>	Hoagland
<b>RESULT:</b>	<b>Passed by Roll Call Vote</b>

21.

<b>MOTION:</b>	<b>Motion to Direct Staff to Come Back with a Resolution or an Ordinance that Tightens up Violations for Short Term Rentals</b>
<b>MOVER:</b>	<b>Mitch Parsons, Councilor Ward 1</b>
<b>SECONDER:</b>	<b>Judy Casper, Councilor Ward 3</b>
<b>AYES:</b>	Wahlke, Kasner, Casper, Hoagland, Mark, Parsons
<b>RESULT:</b>	<b>Passed by Voice Vote</b>

**Q. ADJOURNMENT**

*Mayor Wahlke adjourned the meeting at 7:57 PM.*

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SUSAN WAHLKE, MAYOR

ATTEST:

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JAMIE YOUNG, CITY RECORDER