

CITY OF LINCOLN CITY
CITY COUNCIL
MINUTES OF THE MEETING

June 24, 2024, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Government" and then selecting "Public Meeting Media Streaming". The staff reports, resolutions, ordinances, and other documents related to this meeting are available at <https://www.lincolncity.org/government/public-meeting-agendas-packets-audio-historical-videos>. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 7/8/2024

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM.

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Marci Baker	City Councilor	Present	
Todd Barker	City Councilor	Present	
Judy Casper	Councilor Ward 3	Present	
Riley Hoagland	Councilor Ward 2	Present	
Rick Mark	Councilor Ward 3	Present	
Mitch Parsons	Councilor Ward 1	Present	
Susan Wahlke	Mayor	Present	

Staff Present: Daphnee Legarza, City Manager; David James Robinson, City Attorney; Chief Broderick, Lincoln City Police Department; Alison Robertson, Economic Development and Urban Renewal Director; Seth Lenaerts, Project Manager; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, Public Works Director; Richard Townsend, Planning and Community Development Director; Debbie Bridges, Finance Director; Casey (CJ) Young, I.T. Support Specialist; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Skipped due to the meeting being held remotely.

D. CONSENT AGENDA

1. Regular Meeting – Minutes of Regular Meeting – June 10, 2024, 6:00 PM

E. COUNCIL DELIBERATIONS

None

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

None

G. PRESENTATIONS

2. 2024 Annual Housing Update

Alison Robertson, Economic Development Director, spoke regarding the Lincoln City housing update.

Karen Rockwell, Executive Director, Housing Authority of Lincoln County (HALC), spoke about HALC and gave an update of the current projects. The Council and Ms. Rockwell had a discussion about the information presented.

Julie Garver, Innovative Housing Inc. (IHI), spoke about IHI and gave an update of the current projects.

Sheila Stiley, Northwest Coastal Housing (NWCH), spoke about NWCH and gave an update of the current projects. The Council and Ms. Stiley had a discussion about the information presented.

Lucinda Taylor, Habitat of Humanity of Lincoln County (HFHLC) spoke about HFHLC and gave an update of the current projects.

Councilor Casper gave the correct number for Ashley Cushing at Help Hands Reentry on packet page 16.

H. PUBLIC HEARING / ORDINANCE

None

I. PUBLIC HEARINGS / PUBLIC COMMENTS

1. Public Hearing: Resolution 2024-16 Adopting Fee Schedule

Mayor Wahlke opened the public hearing at 7:12 PM. Debbie Bridges, Finance Director, reviewed the staff report for the fee schedule update. The Council and Staff had a discussion regarding the information. Ms. Bridges said that she will take a look at the cost of a vacation rental license. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:17 PM.

2. Public Hearing: Resolution 2024-19 Supplemental Budget

Mayor Wahlke opened the public hearing at 7:17 PM. Debbie Bridges, Finance Director, reviewed the staff report for the supplemental budget. The Council and Staff had a discussion regarding the information. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:27 PM.

3. Public Hearing - Resolution 2024-20 - Surplus City Properties

Mayor Wahlke opened the public hearing at 7:27 PM. Alison Robertson, Economic Development Director, reviewed the staff report. The Council and Staff had a discussion regarding the information.

Seth Lenaerts, Project Manager, also provided information during the discussion. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:41 PM.

J. ORDINANCES

None

K. RESOLUTIONS

4. RESOLUTION NO. 2023-16 A RESOLUTION OF THE CITY OF LINCOLN CITY ADOPTING REVISIONS TO THE CITY ADMINISTRATION (ADMINISTRATIVE FEES – BUSINESS RELATED) FEE SCHEDULE

MOTION:	Motion to Approve Resolution 2024-16: Adopting Master Fee Schedule as Amended
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Todd Barker, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

Changes:

-Use Short Term Rental instead of Vacation Rental Dwelling.

-Add \$100 to page 5.

5. RESOLUTION 2024-19 A RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET OF THE CITY OF LINCOLN CITY, OREGON, FOR THE FISCAL YEAR 2023-2024, AS APPROVED BY THE CITY COUNCIL, AND MAKING APPROPRIATIONS

MOTION:	Motion to Approve Resolution 2024-19: Supplemental Budget FY23-24
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

6. Resolution 2024-20: A RESOLUTION OF THE CITY OF LINCOLN CITY AUTHORIZING AND DIRECTING THE SALE OF CITY OWNED REAL PROPERTY

MOTION:	Motion to Approve Resolution 2024-20: Disposition of City Properties with the Changes as Discussed.
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

Changes:

-Page 2- SECTION 2. FINDINGS.

The Council finds and determines that the relevant statutory criteria ~~to~~ for disposition of real property are found in or referenced in ORS Chapter 271 (specifically ORS 271.310) as well as ORS 221.725.

-Address changes Per Ms. Robertson, Economic Development Director.

L. SPECIAL ORDER OF BUSINESS

7. Contract Award for Advance Metering Installation Contract

MOTION:	Motion to Approve Installation of Phase 2B Water Meters and Radios Bateson Enterprises in the Amount of \$176,549.00 with a 10 percent Contingency of \$17,654.90 for a Total of \$194,203.90. Also approve the percent for art in the amount of \$882.75
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Rick Mark, Councilor Ward 3
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

Stephanie Reid, Public Works Director, reviewed the staff report.

M. CITY MANAGER/CITY ATTORNEY REPORTS

Ms. Legarza spoke about the HVAC system in the Council Chambers.

N. ACTIONS, IF ANY, BASED ON WORK SESSION, EXECUTIVE SESSION OR PUBLIC COMMENT

8.

MOTION:	Motion to Direct Staff to Investigate the Staffing Cost Involved with STR Licensing Fees and Report Back to Council.
MOVER:	Judy Casper, Councilor Ward 3
SECONDER:	Todd Barker, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

None

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Casper said she was glad to hear the housing update.

Councilor Barker, Councilor Hoagland and Mayor Wahlke gave an update of upcoming events.

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 8:02 PM.

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SUSAN WAHLKE, MAYOR

ATTEST:

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JAMIE YOUNG, CITY RECORDER