

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF THE WORK SESSION MEETING

March 4, 2024, 5:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets, and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 3/11/2024

1. **CALL TO ORDER**

Mayor Wahlke called the meeting to order at 5:00 PM.

Mayor Wahlke moved Item f "New eScribe Software" to Item A.

Attendee Name	Title	Status	Arrived
Marci Baker	City Councilor	Present	
Todd Barker	City Councilor	Present	
Judy Casper	Councilor Ward 3	Present	
Riley Hoagland	Councilor Ward 2	Excused	
Rick Mark	Councilor Ward 3	Present	
Mitch Parsons	Councilor Ward 1	Present	
Susan Wahlke	Mayor	Present	

Staff Present: Daphnee Legarza, City Manager; David Robinson, Interim City Attorney; Abigail Edwards, Human Resources Director; Charree Slates, I.T. Support Specialist; Tony LaSoya, I.T. Director; Jamie Young, City Recorder

2. **DISCUSSION ITEMS**

A. New eScribe Software Overview and Information

Tony LaSoya, IT Director, gave a presentation on the eScribe software that will be implemented before July 2024. There was a video played giving a demonstration of the software. The Council and Staff discussed the software.

B. Lincoln City - City Charter

Daphnee Legarza, City Manager, spoke to the Council about the City Charter. The Council and Staff reviewed multiple chapters of the City Charter. David Robinson, Interim City Attorney reviewed public meetings law. The Council and Staff had a discussion regarding the information reviewed.

C. Council Rules and Meetings

The Council and Staff had a discussion regarding the information reviewed.

D. Council Employees

Abigail Edwards, Human Resources Director, reviewed the employees of the Council and the Council's roles with the employees. The Council and Staff had a discussion regarding the materials provided.

E. Ethics Overview

Daphnee Legarza, City Manager, went over the ethics for the Council. The Council and Staff had a discussion on ethics. The Council and Staff also discussed executive sessions and being able to Zoom. Ms. Legarza is going to check into the process.

F. Training and Educational Opportunities

G. On-Going Current City-Wide Initiatives

Ms. Legarza gave a handout of the highlights of the training and ongoing city-wide initiatives and asked for the Council to reach out with questions.

3. MISCELLANEOUS

Mayor Wahlke spoke about the LOC Conference and the City Attorney RFP. Mayor Wahlke spoke about the three concerns of the Roads End Improvement Association: the window for the short-term rental licenses ending November of 2024; Fireworks; and Maintenance of the beach accesses with recreational immunity. Mayor Wahlke spoke about the Small Cities meeting.

4. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 6:41 PM.

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SUSAN WAHLKE, MAYOR

ATTEST:

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JAMIE YOUNG, CITY RECORDER