

CITY OF LINCOLN CITY

COUNCIL MINUTES OF THE MEETING

December 11, 2023, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets, and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 1/8/2024

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM.

B. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|----------------|------------------|---------|---------|
| Judy Casper | Councilor Ward 3 | Present | |
| Riley Hoagland | Councilor Ward 2 | Present | |
| Rick Mark | Councilor Ward 3 | Present | |
| Mitch Parsons | Councilor Ward 1 | Present | |
| Susan Wahlke | Mayor | Present | |

Staff Present: Daphnee Legarza, City Manager; Chief Broderick, Lincoln City Police Department; Alison Robertson, Economic Development and Urban Renewal Director; Seth Lenaerts, Project Manager; Andrea Riner, Planning and Community Development; Stephanie Reid, Public Works Director; Richard Townsend, Planning and Community Development Director; David Twigg, I.T. Support Specialist; Tony LaSoya, I.T. Director; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Mayor Wahlke led The Pledge of Allegiance.

D. CONSENT AGENDA

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| MOTION: | Consent Agenda |
| MOVER: | Mitch Parsons, Councilor Ward 1 |
| SECONDER: | Riley Hoagland, Councilor Ward 2 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed |

1. Regular Meeting – Minutes of Regular Meeting – November 13, 2023, 6:00 PM
2. Regular Meeting – Minutes of Work Session – November 27, 2023, 5:00 PM
3. Regular Meeting – Minutes of Work Session – December 4, 2023, 5:00 PM

E. COUNCIL DELIBERATIONS

NONE

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

Amanda Cherryholmes of Coastal Support Services spoke regarding the services provided. Ms. Cherryholmes asked for time to give the Council a presentation.

G. PRESENTATIONS

NONE

H. PUBLIC HEARING / ORDINANCE

NONE

I. PUBLIC HEARINGS / PUBLIC COMMENTS

1. Lincoln City 2043 Comprehensive Plan

Mayor Wahlke opened the public hearing at 6:10 PM. Anne Marie Skinner, former Planning and Community Development Director, gave a presentation regarding the 2043 Comprehensive Plan. Ms. Skinner thanked the Planning Commission, City Council, Staff, and the Public for the work on the Comprehensive Plan. Mayor Wahlke said on page 4, the hyphen in "Land use- Planning" needs to be removed. No Citizens wished to comment. Mayor Wahlke closed the public hearing at 6:41 PM.

J. ORDINANCES

2. Ordinance 2023-27 Lincoln City 2043 Comprehensive Plan

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| MOTION: | Motion to Approve First Reading of Ordinance 2023-27 Lincoln City 2043 Comprehensive Plan |
| MOVER: | Mitch Parsons, Councilor Ward 1 |
| SECONDER: | Judy Casper, Councilor Ward 3 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Roll Call Vote |

3.

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| MOTION: | Motion to Approve Second Reading and Adoption of Ordinance 2023-27 Lincoln City 2043 Comprehensive Plan |
| MOVER: | Mitch Parsons, Councilor Ward 1 |
| SECONDER: | Judy Casper, Councilor Ward 3 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Roll Call Vote |

K. RESOLUTIONS

4. Resolution 2023-30: A Resolution Declaring the Official Results of the Canvas of Votes of the Election Held in the City of Lincoln City, Oregon on November 7, 2023

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| MOTION: | Motion to Approve Resolution 2023-30 Canvas of Votes |
| MOVER: | Mitch Parsons, Councilor Ward 1 |
| SECONDER: | Judy Casper, Councilor Ward 3 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed via Voice Vote |

L. SPECIAL ORDER OF BUSINESS

5. Proposed Annual Meeting Dates 2023

The Council had no objections to the proposed meeting dates for 2024.

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| MOTION: | Proposed Annual Meeting Dates 2024 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed via Voice Vote |

6. Outside Agencies Grant Recommendations from City Council work session(s)

Council had a discussion regarding the grant requests and distribution of funds.

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| MOTION: | Motion to Approve the Grant Awards Recommendations as Written |
| MOVER: | Judy Casper, Councilor Ward 3 |
| SECONDER: | Mitch Parsons, Councilor Ward 1 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Roll Call Vote |

7. Planning Commission Interview- Erick Albretsen

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| MOTION: | Motion to Appoint Erick Albretsen to the Planning Commission for a Term Beginning 12/12/2023 and Expiring 12/31/2027 |
| MOVER: | Judy Casper, Councilor Ward 3 |
| SECONDER: | Mitch Parsons, Councilor Ward 1 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed via Voice Vote |

8. Reappointment to Arts Committee - Applicant Carolyn Wilson

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| MOTION: | Motion to Reappoint Carolyn Wilson to Arts Committee for a City Resident Position for a Three-Year Term Beginning 1/1/2024 and Expiring 12/31/2026 |
| MOVER: | Mitch Parsons, Councilor Ward 1 |
| SECONDER: | Judy Casper, Councilor Ward 3 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed via Voice Vote |

9. Construction Award for NE 21st Street Sidewalk

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| MOTION: | Motion to Approve the Bid Award for the NE 21st Street Sidewalk Project to RK Construction in the Amount of \$1,048,503.43 with a Contingency of \$104,850 (10 percent of the bid amount) for a Total Award of \$1,153,353.43 |
| MOVER: | Rick Mark, Councilor Ward 3 |
| SECONDER: | Mitch Parsons, Councilor Ward 1 |
| AYES: | Casper, Mark, Parsons |
| NAYS: | Hoagland |
| RECUSED: | Wahlke |
| RESULT: | Passed by Roll Call Vote |

Mayor Wahlke recused herself due to conflict. Council and Staff had a discussion regarding the sidewalks and requirements.

10. Construction Award for NE 28th Street Storm Improvement Project

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| MOTION: | Motion to Approve the Construction Award for NE 28th Street Storm Improvement Project to Dan Kauffman Excavating in the Amount of \$69,868.62 with a Contingency of \$6,986.86 (10 percent of the bid amount) for a Total of \$76,855.48 |
| MOVER: | Rick Mark, Councilor Ward 3 |
| SECONDER: | Riley Hoagland, Councilor Ward 2 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Roll Call Vote |

11. Ec Dev Toolbox: City Loan Request from Lincoln City Cultural Center

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| MOTION: | Motion to Approve the Infrastructure Partners Loan Request (\$150,000), Contingent on Staff Receiving a Favorable Financial Review Summary from the Oregon Cascades West Council of Governments, as Part of the Revolving Loan Program Through the City's Economic Development Toolbox of Programs and Also to Provide Permission as the Landlord to the Lincoln City Cultural Center for this Loan. |
| MOVER: | Riley Hoagland, Councilor Ward 2 |
| SECONDER: | Mitch Parsons, Councilor Ward 1 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Roll Call Vote |

12. Municipal Judge Annual Report to Council

Judge Poole gave an annual report to the Council. Council and Judge Poole had a discussion on the information.

M. CITY MANAGER/CITY ATTORNEY REPORTS

Ms. Legarza said the library is now open on Sunday.

N. ACTIONS, IF ANY, BASED ON WORK SESSION, EXECUTIVE SESSION, OR PUBLIC COMMENT

NONE

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

NONE

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Hoagland spoke regarding the bid awards and including maps. The Council gave unanimous consent to include maps with bid awards in the agenda packet. Councilor Hoagland asked for a presentation from Coastal Support Services and made a motion. Councilor Hoagland asked to have better guidance as the channel 4 programming.

Councilor Casper spoke about Judge Poole's presentation and asked about the signage for overnight parking. Councilor Casper spoke about the human trafficking signs at the rest stops.

Mayor Wahlke spoke about being at the Cultural Center and having a smooth walking surface was nice. Mayor Wahlke said she was appointed to the League of Oregon Cities Finance and Taxation Policy Committee and the Water and Wastewater Policy Committee. Mayor Wahlke spoke about the Outside Agency grants and getting presentations scheduled before the end of the year.

13.

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| MOTION: | Motion to Direct Staff to Have Coastal Support Services Give a Presentation |
| MOVER: | Riley Hoagland, Councilor Ward 2 |
| SECONDER: | Judy Casper, Councilor Ward 3 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Voice Vote |

14.

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| MOTION: | Motion to Direct Staff to Have a Work Session with Gae Linfoot about Human Trafficking |
| MOVER: | Mitch Parsons, Councilor Ward 1 |
| SECONDER: | Riley Hoagland, Councilor Ward 2 |
| AYES: | Casper, Hoagland, Mark, Parsons, Wahlke |
| RESULT: | Passed by Voice Vote |

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 7:55 PM.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER