

CITY OF LINCOLN CITY
CITY COUNCIL AGENDA

MONDAY JULY 8, 2024, 6:00 PM

6:00 PM - The Lincoln City Council will hold a Regular Meeting in the Council Chambers, 801 SW Highway 101 - 3rd Floor, Lincoln City, OR 97367.

Public comments can be submitted to publiccomment@lincolncity.org, by attending the City Council meeting, or by telephone.

Public comments submitted by email to publiccomment@lincolncity.org will be entered into the official record, distributed to the governing body, and summarized; however, due to personal privacy issues they are not generally published in the online Agenda packet.

****PUBLIC COMMENT VIA EMAIL WILL ONLY BE RECOGNIZED UPON RECEIPT OF AN EMAIL SENT TO publiccomment@lincolncity.org****

Citizens requesting to give public comment via telephone must email publiccomment@lincolncity.org no later than noon on the meeting day. The request must include the person's name, the subject the person wishes to address, and the phone number the person intends to use for the meeting. Instructions will be sent to the person requesting prior to the meeting. Persons who will give public comment via telephone will need to leave the microphone muted until the public comment portion of the meeting.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for a hearing-impaired device, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting. To request information in an alternate format or other assistance, please contact the City's ADA Coordinator, Kevin Mattias, at [541-996-1013](tel:541-996-1013) or kmattias@lincolncity.org. Visit the [ADA Accessibility | City of Lincoln City, OR](#) webpage to view how the City continues to remain in compliance with Title II of the Americans with Disabilities Act regarding City programs, services, processes, and facilities.

The Lincoln City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

Agenda materials for this meeting are available at www.lincolncity.org under "Government", then select "Public Meeting Agendas, Packets & Videos". To stream the meeting in HD, please visit www.lincolncity.org/government/streaming. This meeting will be televised live on Channel 4, and rebroadcast on Channel 4 multiple times a day.

If you wish to speak on an agenda or non-agenda item, please sign up on the sheet near the entrance door to the Council Chambers. You will be called to speak during the "Public Comment" section. Comments or testimony on agenda items listed under "public hearing/public comment" will be taken at that time.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CONSENT AGENDA

1. Regular Meeting – Minutes of Regular Meeting – June 24, 2024, 6:00 PM
2. Regular Meeting – Minutes of Work Session – July 1, 2024, 5:00 PM

E. COUNCIL DELIBERATIONS

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

Article I, Section 8, of the Oregon Constitution provides: No law shall be passed restraining the free expression of opinion, or restricting the right to speak, write, or print freely on any subject whatever; but every person shall be responsible for the abuse of this right. Be advised: Comments by citizens under this Public Comments Section of the Agenda or under Public Hearings are solely the opinions and statements of the speakers and are not statements by the City of Lincoln City and do not represent the opinions of the City of Lincoln City, its officers and employees.

G. PRESENTATIONS

H. PUBLIC HEARING / ORDINANCE

I. PUBLIC HEARINGS / PUBLIC COMMENTS

J. ORDINANCES

1. Ordinance 2024-07: New Payment Option for SDCs for Multi-Unit Dwellings

K. RESOLUTIONS

2. Resolution No. 2024-21 A Resolution Rescinding Resolution No. 2022-40 of the City of Lincoln City; and Redesignating Bank Depositories and Authorized Signatories for Checks and Drafts of the City of Lincoln City

L. SPECIAL ORDER OF BUSINESS

3. Local Support Grant Request - Economic Development Alliance of Lincoln County
4. Increase Contingency for NE 21st St. Sidewalks
5. Electric Vehicle Charging Stations Update & Next Steps

M. CITY MANAGER/CITY ATTORNEY REPORTS

N. ACTIONS, IF ANY, BASED ON WORK SESSION, EXECUTIVE SESSION OR PUBLIC COMMENT

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

Article I, Section 8, of the Oregon Constitution provides: No law shall be passed restraining the free expression of opinion, or restricting the right to speak, write, or print freely on any subject whatever; but every person shall be responsible for the abuse of this right. Be advised: Comments by citizens under this Public Comments Section of the Agenda or under Public Hearings are solely the opinions and statements

of the speakers and are not statements by the City of Lincoln City and do not represent the opinions of the City of Lincoln City, its officers and employees.

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Q. ADJOURNMENT

CITY OF LINCOLN CITY
CITY COUNCIL
MINUTES OF THE MEETING

June 24, 2024, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Government" and then selecting "Public Meeting Media Streaming". The staff reports, resolutions, ordinances, and other documents related to this meeting are available at <https://www.lincolncity.org/government/public-meeting-agendas-packets-audio-historical-videos>. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE:

A. CALL TO ORDER

Mayor Wahlke called the meeting to order at 6:00 PM.

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Marci Baker	City Councilor	Present	
Todd Barker	City Councilor	Present	
Judy Casper	Councilor Ward 3	Present	
Riley Hoagland	Councilor Ward 2	Present	
Rick Mark	Councilor Ward 3	Present	
Mitch Parsons	Councilor Ward 1	Present	
Susan Wahlke	Mayor	Present	

Staff Present: Daphnee Legarza, City Manager; David James Robinson, City Attorney; Chief Broderick, Lincoln City Police Department; Alison Robertson, Economic Development and Urban Renewal Director; Seth Lenaerts, Project Manager; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, Public Works Director; Richard Townsend, Planning and Community Development Director; Debbie Bridges, Finance Director; Casey (CJ) Young, I.T. Support Specialist; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Skipped due to the meeting being held remotely.

D. CONSENT AGENDA

1. Regular Meeting – Minutes of Regular Meeting – June 10, 2024, 6:00 PM

E. COUNCIL DELIBERATIONS

None

F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS

None

G. PRESENTATIONS**2. 2024 Annual Housing Update**

Alison Robertson, Economic Development Director, spoke regarding the Lincoln City housing update.

Karen Rockwell, Executive Director, Housing Authority of Lincoln County (HALC), spoke about HALC and gave an update of the current projects. The Council and Ms. Rockwell had a discussion about the information presented.

Julie Garver, Innovative Housing Inc. (IHI), spoke about IHI and gave an update of the current projects.

Sheila Stiley, Northwest Coastal Housing (NWCH), spoke about NWCH and gave an update of the current projects. The Council and Ms. Stiley had a discussion about the information presented.

Lucinda Taylor, Habitat of Humanity of Lincoln County (HFHLC) spoke about HFHLC and gave an update of the current projects.

Councilor Casper gave the correct number for Ashley Cushing on Help Hands Reentry on packet page 16.

H. PUBLIC HEARING / ORDINANCE

None

I. PUBLIC HEARINGS / PUBLIC COMMENTS**1. Public Hearing: Resolution 2024-16 Adopting Fee Schedule**

Mayor Wahlke opened the public hearing at 7:12 PM. Debbie Bridges, Finance Director, reviewed the staff report for the fee schedule update. The Council and Staff had a discussion regarding the information. Ms. Bridges said that she will take a look at the cost of a vacation rental license. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:17 PM.

2. Public Hearing: Resolution 2024-19 Supplemental Budget

Mayor Wahlke opened the public hearing at 7:17 PM. Debbie Bridges, Finance Director, reviewed the staff report for the supplemental budget. The Council and Staff had a discussion regarding the information. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:27 PM.

3. Public Hearing - Resolution 2024-20 - Surplus City Properties

Mayor Wahlke opened the public hearing at 7:27 PM. Alison Robertson, Economic Development Director, reviewed the staff report. The Council and Staff had a discussion regarding the information.

Seth Lenaerts, Project Manager, also provided information during the discussion. No Citizens were present for public comment. Mayor Wahlke closed the public hearing at 7:41 PM.

J. ORDINANCES

None

K. RESOLUTIONS

4. RESOLUTION NO. 2023-16 A RESOLUTION OF THE CITY OF LINCOLN CITY ADOPTING REVISIONS TO THE CITY ADMINISTRATION (ADMINISTRATIVE FEES – BUSINESS RELATED) FEE SCHEDULE

MOTION:	Motion to Approve Resolution 2024-16: Adopting Master Fee Schedule as Amended
MOVER:	Mitch Parsons, Councilor Ward 1
SECONDER:	Todd Barker, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

Changes:

- Use Short Term Rental instead of Vacation Rental Dwelling.
- Add \$100 to page 5.

5. RESOLUTION 2024-19 A RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET OF THE CITY OF LINCOLN CITY, OREGON, FOR THE FISCAL YEAR 2023-2024, AS APPROVED BY THE CITY COUNCIL, AND MAKING APPROPRIATIONS

MOTION:	Motion to Approve Resolution 2024-19: Supplemental Budget FY23-24
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

6. Resolution 2024-20: A RESOLUTION OF THE CITY OF LINCOLN CITY AUTHORIZING AND DIRECTING THE SALE OF CITY OWNED REAL PROPERTY

MOTION:	Motion to Approve Resolution 2024-20: Disposition of City Properties with the Changes as Discussed.
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Mitch Parsons, Councilor Ward 1
AYES:	Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke
RESULT:	Passed by Roll Call Vote

Changes:

- Page 2- SECTION 2. FINDINGS.
The Council finds and determines that the relevant statutory criteria ~~to~~ for disposition of real property are found in or referenced in ORS Chapter 271 (specifically ORS 271.310) as well as ORS 221.725.

-Address changes Per Ms. Robertson, Economic Development Director.

L. SPECIAL ORDER OF BUSINESS

7. Contract Award for Advance Metering Installation Contract

MOTION: Motion to Approve Installation of Phase 2B Water Meters and Radios Bateson Enterprises in the Amount of \$176,549.00 with a 10 percent Contingency of \$17,654.90 for a Total of \$194,203.90. Also approve the percent for art in the amount of \$882.75

MOVER: Mitch Parsons, Councilor Ward 1

SECONDER: Rick Mark, Councilor Ward 3

AYES: Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke

RESULT: Passed by Roll Call Vote

Stephanie Reid, Public Works Director, reviewed the staff report.

M. CITY MANAGER/CITY ATTORNEY REPORTS

Ms. Legarza spoke about the HVAC system in the Council Chambers.

N. ACTIONS, IF ANY, BASED ON WORK SESSION, EXECUTIVE SESSION OR PUBLIC COMMENT

8.

MOTION: Motion to Direct Staff to Investigate the Staffing Cost Involved with STR Licensing Fees and Report Back to Council.

MOVER: Judy Casper, Councilor Ward 3

SECONDER: Todd Barker, Councilor Ward 1

AYES: Baker, Barker, Casper, Hoagland, Mark, Parsons, Wahlke

RESULT: Passed by Roll Call Vote

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

None

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Casper said she was glad to hear the housing update.

Councilor Barker, Councilor Hoagland and Mayor Wahlke gave an update of upcoming events.

Q. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 8:02 PM.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF THE WORK SESSION MEETING

July 1, 2024, 5:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets, and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE:

1. **CALL TO ORDER**

Mayor Wahlke called the meeting to order at 5:00 PM.

Attendee Name	Title	Status	Arrived
Marci Baker	City Councilor	Present	
Todd Barker	City Councilor	Present	
Judy Casper	Councilor Ward 3	Present	
Riley Hoagland	Councilor Ward 2	Absent	
Rick Mark	Councilor Ward 3	Present	
Mitch Parsons	Councilor Ward 1	Present	
Susan Wahlke	Mayor	Present	

Staff Present: Daphnee Legarza, City Manager; David James Robinson, City Attorney; Alison Robertson, Economic Development and Urban Renewal Director; Jamie Young, City Recorder.

2. **DISCUSSION ITEMS**

A. **Council Rules**

The City Council, City Attorney, and City Manager had a discussion on the City Council Rules as written in the Lincoln City Municipal Code Chapter 2.04.

B. Charter Review

The Council and staff discussed the Lincoln City Charter and compensation for the City Council.

C. Farmers Market

The Council and Staff discussed the options for the Farmer's Market at the Cultural Center and whether it should be a Sunday Market or a Farmer's Market. The Council spoke about lowering the 50% requirement for food booths.

D. Citizen Involvement Committee

The City Council and Staff discussed the Citizen Involvement Committee. Councilor Baker educated the others that the Planning Commission members have a dual role and participate on this committee.

E. Miscellaneous

Councilor Baker asked about the on-street parking in Oceanlake and possibly painting lines for the parking spot. The Council had a discussion regarding painting lines and driving in the other portions of town. Ms. Legarza said that she would check with Public Works to see about the stripping.

Councilor Barker spoke about the SW 11th Street (Canyon Way) beach access and people driving on the beach and getting stuck. The Council and staff had further discussions regarding beach accesses.

Councilor Baker asked about having a link put on the City website to the video from the agenda page. Ms. Legarza will check into that.

Councilor Barker asked when the new software changes and if the website will change. Ms. Legarza will find out.

3. ADJOURNMENT

Mayor Wahlke adjourned the meeting at 6:44 PM.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

Council Communication

Ordinance 2024-07: New Payment Option for SDCs for Multi-Unit Dwellings

Meeting Date: July 8, 2024 Primary Staff Contact: David James Robinson
 Department: City Council E-Mail: david@davidjamesrobinson.com
 Secondary Dept: Economic Development Secondary Contacts: Alison Robertson
 Approval: Daphnee Legarza Estimated Time: 15 Min

Question:

Should the City Council conduct and approve First and Second Reading and adopt Ordinance 2024-07, thereby adding a new payment option for System Development Charges (SDCs) imposed on multi-unit dwellings?

Ordinance No. 2024-07

An Ordinance Amending the City of Lincoln City Ordinance Numbers 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title 13.08.080 to Add a New Payment Option for System Development Charges (SDCs) Imposed on Multi-Unit Dwellings

Staff Recommendation:

Staff recommends that City Council conduct and approve First and Second Reading and adopt Ordinance 2024-07.

Authority:

City of Lincoln City Charter, Chapter IX. Section 9.2(1) provides that an ordinance may be enacted at a single meeting of the Council by unanimous vote of all Council members voting when a quorum is present upon being read by title only. Adoption of an ordinance after second reading requires the express concurrence of a majority of the members present. Ordinances may be read by title only, after compliance with Charter procedures. A non-emergency ordinance takes effect on the thirtieth (30th) day after its adoption or on a later day the ordinance prescribes. An ordinance adopted to meet an emergency may take effect as soon as it is adopted or on some other date specified in the ordinance.

Background:

The SDCs on a potential multi-unit development project could be quite high in relation to the size, experience, and capitalization of the builder/developer. Currently, the city's code requires the payment of SDCs at the time the building permit is issued. In order for the builder/developer to pay the SDC charges under the city's current code, staff assumes that the builder may have to draw from their construction loan which typically involves interest rates higher than mortgages. This is an expensive option because the builder/developer would be paying interest on the

construction loan during the period of development, which may last a year or more. Allowing the builder/developer to pay the SDC at the point of issuance of the Certificate of Occupancy (COO) has the potential to encourage multi-unit housing development by allowing the builder/developer to get through the build phase of the project before imposition of the SDC.

As written, the new ordinance is permissive. It gives the builder/developer the option to apply to pay the SDC fee upon issuance of the COO. It is not mandatory. Application to the City to elect this option would have to be made at the time the builder/developer submits their building permit application or development review application. Note also that this is a payment option, not a deferral or waiver of SDC fees.

Benefits:

Encouraging developers, particularly smaller-scale developers, to build multi-unit dwellings and thereby increase housing supply in the city.

Costs:

No additional costs will incur. Unlike SDC deferrals, which may extend 10 to 30 years, the City will be able to collect the SDCs in relatively expedient method with limited staff time.

Council Options

1. Conduct and approve First and Second Reading and adopt the ordinance.
2. Continue Second Reading to the next available meeting.
3. Do not proceed with proposed ordinance.

Potential Motions:

City Attorney: [Conduct First Reading of Ordinance by Title only]

Ordinance No. 2024-07

An Ordinance Amending the City of Lincoln City Ordinance Numbers 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title 13.08.080 to Add a New Payment Option for System Development Charges (SDCs) Imposed on Multi-Unit Dwellings

Council: Motion to approve First Reading of Ordinance 2024-07.

City Attorney: [Conduct Second Reading of Ordinance by Title only]

Ordinance No. 2024-07

An Ordinance Amending the City of Lincoln City Ordinance Numbers 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title 13.08.080 to Add a New Payment Option for System Development Charges (SDCs) Imposed on Multi-Unit Dwellings

Council: Motion to approve Second Reading of Ordinance 2024-07.

Motion Options:

Approve: I move to adopt Ordinance 2024-07 amending Ordinance Numbers 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title 13.08.080 to Add a New Payment Option for System Development Charges (SDCs) Imposed on Multi-Unit Dwellings.

Approve with modifications: I move to adopt Ordinance 2024-07 amending Ordinance Numbers 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title 13.08.080 to Add a New Payment Option for System Development Charges (SDCs) Imposed on Multi-Unit Dwellings with the following changes:

_____.

Deny: I move to deny Ordinance 2024-07 amending Ordinance Numbers 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title 13.08.080 to Add a New Payment Option for System Development Charges (SDCs) Imposed on Multi-Unit Dwellings.

Attachments:

Ord 2024-07 SDC 13.08.080 COO multifamily v3 DJR (DOCX)
Ord 2024-07 Exhibit 1. amend. 13.08.080 v3 DJR (DOCX)

1 **Ordinance No. 2024-07**

2 **An Ordinance Amending the City of Lincoln City Ordinance Numbers 2011-05 § 1; Ord.**
 3 **2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2 of Municipal Code Title**
 4 **13.08.080 to Add a New Payment Option for System Development Charges (SDCs)**
 5 **Imposed on Multi-Unit Dwellings**

6 **WHEREAS**, Oregon Revised Statutes (ORS) 223.297 through 223.316 provide uniform
 7 framework for the imposition of system development charges (SDCs) by local governments, to
 8 provide equitable funding for orderly growth and development in the Oregon’s communities and
 9 to establish that the charge may be used only for capital improvements; and

10 **WHEREAS**, Lincoln City Municipal Code Chapter 13.08 authorizes and implements SDCs for
 11 development within the City of Lincoln City for wastewater system, drainage and flood control
 12 system, water system, transportation system, and parks and recreation system development
 13 charge components; and

14 **WHEREAS**, the City Council has adopted strategic priorities (2023) recognizing a pressing
 15 need of housing for every population, with goals "to encourage affordable housing within the
 16 City and UGB including the objective to "continue to look for opportunities to encourage
 17 affordable housing projects"; and

18 **WHEREAS**, the City’s 2024 Comprehensive Plan, Housing Element outlines a goal to “ensure
 19 Lincoln City residents have affordable housing through community partnerships and progressive
 20 planning”; and

21 **WHEREAS**, the City’s 2022 Housing Needs Analysis “estimates that 1,814 new housing units
 22 are needed to address the gap in workforce housing and to keep pace with the growing
 23 population”; and

24 **WHEREAS**, Lincoln City’s housing builders and developers have economic challenges to
 25 producing new housing units due to various factors such as topography, infrastructure
 26 improvements, land costs/availability, and market conditions; and

27 **WHEREAS**, the City Council believes every feasible effort to reduce upfront development costs
 28 for housing builders and housing developers should be made available to further multi-unit
 dwelling production goals.

THE CITY OF LINCOLN CITY ORDAINS AS FOLLOWS:

Section 1: 13.08.080 Collection of charge. A. The systems development charge is payable upon
 issuance of: 4. A permit to connect to the wastewater system;
 5. A permit to connect to the drainage and flood control system; or
 6. Certificate of Occupancy for a multi-unit dwelling.

Section 2: 13.08.080 Collection of charge.

C. The Finance Director shall collect the systems development charges from the person
 responsible for or receiving the benefit of the development. The Building Official shall

1 not issue any permit or certificate of occupancy or allow such connection until the charge
2 has been paid in full, unless an exemption or deferral is granted by this chapter.

3 D. (Repealed)

4 E. The application to pay the systems development charge under subsection A. 6. of this
5 section shall be made by the builder/developer at the time of building permit application
6 or development review application. The SDC imposed shall be the SDC rate in effect at
7 the time of issuance of the Certificate of Occupancy. Occupancy of the development
before payment of the applicable SDCs is prohibited.

8 **Section 3: Findings Adopted.** The findings contained in the Whereas Clauses of this ordinance,
9 together with the Findings set forth in Exhibit A, as well as the competent substantial evidence in
10 the whole record of this legislative proceeding are incorporated into this section by reference as
11 if fully set forth herein, and are adopted in support of this legislative action.

12 **Section 4. Severability.** The sections, subsections, paragraphs and clauses of this ordinance are
13 severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the
14 validity of the remaining sections, subsections, paragraphs and clauses.

15 **Section 5. Ordinance Effective Date.** Pursuant to Chapter IX, Section 9.3, this ordinance takes
16 effect 30 days after the date of its adoption.

17 **Section 6. Codification.** Provisions of this Ordinance shall be incorporated in the City of Lincoln
18 City Municipal Code and the word “ordinance” may be changed to “code”, “article”, “section”,
19 “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered,
20 provided that any Whereas clauses and boilerplate provisions (i.e. Sections 1-38) need not be
21 codified and the City Recorder is authorized to correct any cross-references and any
22 typographical errors.

23 The foregoing ordinance was distinctly read by title only in accordance with Chapter IX, Section
24 9.2 of the City of Lincoln City Charter on the _____ day of _____ (First Reading) and
25 on the ____ day of _____ 2024 (Second Reading).

26 PASSED AND ADOPTED by the City Council of the City of Lincoln City this ____ day of
27 2024.

28 _____
SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

APPROVED AS TO FORM:

DAVID ROBINSON, CITY ATTORNEY

Exhibit 1

*Annotated to show deletions and additions to the code sections being modified. Deletions are **~~bold lined through~~** and additions are **bold underlined**.*

13.08.080 Collection of charge.

A. The systems development charge is payable upon issuance of:

1. A building permit;
2. A development permit for development not requiring the issuance of a building permit;
3. A permit to connect to the water system;
4. A permit to connect to the wastewater system; ~~or~~
5. A permit to connect to the drainage and flood control system; or

6. Certificate of Occupancy for a multi-unit dwelling.

B. If development is commenced or connection is made to the water system, wastewater system or drainage and flood control system without an appropriate permit, the systems development charge is immediately payable upon the earliest date that a permit was required, but the amount of the systems development charge shall be the amount in effect on the date of payment.

C. The ~~F~~finance ~~D~~irector shall collect the systems development charges from the person responsible for or receiving the benefit of the development. The **Building Official** ~~planning and community development director~~ shall not issue any permit **or certificate of occupancy**, or allow such connection until the charge has been paid in full, unless an exemption or deferral is granted by this chapter.

D. (Repealed)

E. The application to pay the systems development charge under subsection A. 6. of this section shall be made by the builder/developer at the time of building permit application or development review application. The SDC imposed shall be the SDC rate in effect at the time of issuance of the Certificate of Occupancy. Occupancy of the development before payment of the applicable SDCs is prohibited.

(Ord. 2011-05 § 1; Ord. 2003-13 § 4; Ord. 96-2 § 4; Ord. 91-45 §§ 2, 3; Ord. 91-30 § 2)

Council Communication

Resolution 2024-21: Updating Bank Signatories

Meeting Date:	July 8, 2024	Primary Staff Contact:	Debbie Bridges
Department:	Finance	E-Mail:	dbridges@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Daphnee Legarza	Estimated Time:	5 minutes

Question:

Should the City Council adopt Resolution 2024-21 redesignating Bank signatures?

Staff Recommendation:

Staff recommends the Council adopt Resolution 2024-21.

Authority:

Resolution 2022-40 designates the City's bank depositories and authorized signatories for checks and drafts of the City of Lincoln City.

Background:

Resolution 2022-40 authorizes First Interstate Bank, Lincoln City Branch, as a designated depository of the City of Lincoln City, OR. This resolution 2024-21 adds the Information Technology Director as a Bank signer. Total bank signers are changed from five to six.

Council Options:

1. Motion to approve Resolution 2024-21 rescinding Resolution 2022-40 redesignating bank depositories and authorized signatories for checks and drafts of the City of Lincoln City.
2. Do not approve Resolution 2024-21.

Attachments:

Resolution 2024-21 Bank Signatures (DOCX)

Resolution No. 2024-21

A Resolution Rescinding Resolution No. 2022-40 of the City of Lincoln City; and Redesignating Band Depositories and Authorized Signatories for Checks and Drafts of the City of Lincoln City

WHEREAS, Deborah A. Bridges, is the Finance Director for the City of Lincoln City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LINCOLN CITY, AS FOLLOWS:

Section 1: Effective July 8th, 2024, First Interstate Bank, Lincoln City Branch, and the Local Government Investment Pool are designated depositories of the City of Lincoln City, Oregon. Funds deposited at such institutions may be withdrawn upon a check, draft, or other order of the City.

Section 2: All checks, drafts, or orders drawn against City accounts may be signed by the Finance Director, City Manager, Mayor, Economic Development Director, Chief of Police, and/or the Information Technology Director. All signatures of these persons shall be duly certified to said banks, and/or the Local Government Investment Pool. No checks, drafts, or other orders drawn against said banks shall be valid until so signed.

Section 3: Said banks, and/or the Local Government Investment Pool are authorized and directed to honor and pay any checks, drafts, or orders so drawn, whether or not such checks, drafts, or orders are payable to the order of any such person signing and/or countersigning such checks, drafts, or other orders, or any of such persons in their individual capacities, and whether or not such checks, drafts, or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts or orders of the City.

Section 4: This Resolution shall continue in force and said banks may consider the facts concerning the holder of said offices, respectively, and their signatures to be and continue as set forth in the Certificate of the Recorder accompanying a copy of the Resolution when delivered to said banks, or the Local Government Investment Pool, or in any similar subsequent certificate, until written notice from City withdrawing such certification is duly served on such bank or banks.

Section 5: This resolution is effective as of July 8th, 2024.

PASSED AND ADOPTED by the City Council of the City of Lincoln City this 8th day of July 2024.

SUSAN WAHLKE, MAYOR

ATTEST:

JAMIE YOUNG, CITY RECORDER

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

APPROVED AS TO FORM:

David Robinson, CITY ATTORNEY

Council Communication

Local Support Grant Request - Economic Development Alliance of Lincoln County

Meeting Date: July 8, 2024 Primary Staff Contact: Alison Robertson
 Department: Economic Development E-Mail: alisonr@lincolncity.org
 Secondary Dept: Secondary Contacts: Alison Robertson
 Approval: Daphnee Legarza Estimated Time: 15

Question:

Should the City Council approve a \$20,000 grant, through the City's Local Program Support Grant, to the Economic Development Alliance of Lincoln County (EDALC) to support regional economic development activities?

Staff recommendation:

Staff recommends approving a \$20,000 grant to EDALC to support regional economic development activities for the FY24-25.

Background

The Economic Development Alliance of Lincoln County (EDALC) is an independent Oregon 501(c)(6) nonprofit economic development organization that has served Lincoln County for over 28 years. EDALC's board of directors and staff members work every day to attract, support and grow businesses in Lincoln County to ensure community-wide economic well-being and an improved quality of life. EDALC is funded by local and state governmental units, the business community and grant dollars.

EDALC is led by Executive Director Paul Schuytema who has over 15 years of rural economic development experience. Paul is supported by a Project Manager with a specialization in economic data analysis (Sarah Buddingh) and a driven and active Community Connector (Leslie Palotas). EDALC is recognized as the official Economic Development Organization (EDO) for Lincoln County by the Governor's office, Business Oregon, the Cascades West Economic Development District (EDALC serves as the vice-chair for the CWEDD), and the Oregon Economic Development Association.

EDALC is a strong partner with the City and offers Economic Development support to the community. Services include:

- Continued management and marketing of the Lincoln County Enterprise Zone

- Entry and management of commercial properties for sale/redevelopment in Oregon Prospector (State Software)
- Host entrepreneurial networking and Community Connecting events in Lincoln City
- Keeping the City informed on Broadband initiatives
- Creative economy sector support through our ROI (Rural Opportunities Initiative) grant-funded projects
- Engage Lincoln City (and relevant Lincoln City businesses) in our Blue Sector work
- Planned and presented an annual county-wide economic summit (March 2024)
- Continued management of Lincoln County's Community and Economic Development grant program
- Quarterly internal memos providing City staff updates on EDALC's work.

Need

EDALC relies on a variety of funding sources to support their regional Economic Development work. About two-thirds of their funding comes from Grants and Business Oregon's Rural Opportunity Initiative. The remaining third comes from local government, the education sector and private sector.

For the FY23-24, local government funding partners included:

- Lincoln County (\$25,000)
- City of Lincoln City (\$20,000)
- City of Newport (\$20,000)
- City of Toledo (\$15,000)

For FY24-25 the same funders are anticipated.

Financial Impact

In February 2013 the City's Urban Renewal Agency approved the Local Program Support Grant as part of the Agency's Economic Development Toolbox. In January 2020 the City approved the same tool to be made available (as funding permits) to those located within City limits, rather than those only located within the Year 2000 Development (Urban Renewal) Plan District/Area.

Lincoln City benefits from being part of a regional Economic Development agency that helps to coordinate county wide action. In addition, EDALC's scope is generally broader than the City's and they bring important programming to the area and support to City staff.

The goal of the Local Support Grant is to provide an annual financial assistance program for local organizations involved in Economic Development activities that support City

goals and provide services to businesses within City limits. EDALC meets these criteria and respectfully requests \$20,000 from Lincoln City for the 2024-25 fiscal year to provide valuable and needed economic development services within the structure of our growing economic development partnership.

\$25,000 has been allocated in City Economic Development Grant for EDALC for fiscal year 2024-2025.

Potential Motions:

Staff recommends the following motion:

Motion to approve a \$20,000 grant in FY24-25 to the Economic Development Alliance of Lincoln County to support regional Economic Development activities.

Alternative Motions:

Motion to approve an alternative amount of funding.

Do not make a motion approving grant funding for the Economic Development Alliance of Lincoln County.

Attachments:

Application-Proposal_2024_June_EDALC (PDF)

EDALC_annual_report_2023_24_sm (PDF)



Lincoln City Economic Development Application for Assistance

1. Economic Development Program requested:

(See Economic Development Toolbox program descriptions) Local Program Support Grant

2. Applicant / Operating Business

Name: Economic Development Alliance of Lincoln County

Tax ID#: 94-3206648

Mailing Address: PO Box 716
Newport, OR 97365

Project Address: _____

Contact Person: Paul Schuytema, Executive Director

Phone: 541.961.8800

Email: paul@businesslincolncounty.com

3. Owner of property (if not applicant)

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

4. Brief description of the proposed project:

5. Estimated project completion date: FY2024-25 (June 30, 2025)

6. Total cost of project: \$360,000 (EDALC's approved FY2024-25 budget)

7. Amount of Loan/Grant request: \$20,000

8. For Energy Efficiency programs:

Total Incentives: _____ Total Credits: _____

9. If applicant is not the owner of the subject property, does applicant have:

Lease: _____Yes _____No Expires: _____

Other: _____

10. . To be included with application:

_____ Authorization from Property Owner (as needed) _____ Evidence of ownership page (Business and Property, as applicable)

_____ Plot plan (as needed) _____ Preliminary design drawings (as needed)

_____ Cost estimate from licensed contractor (as applicable) _____ Property equity information

_____ Energy Assessment and evidence of project registration (for Energy Efficiency programs)

11. Applicant to Coordinate with Planning and Public Works Departments

The applicant understands that the approval of funding is separate from any required reviews, approvals, building permits, fees, and/or any granting of change in property use.


The applicant and the property owner are responsible to coordinate with the appropriate County and/or City Planning and Public Works Departments.

12. Certification by Applicant

The applicant certifies that all information in this application, and all information furnished in support of this application is true and complete to the best of the applicant's knowledge.

If the applicant is not the owner of the property to be renovated, or if the applicable business is a partnership, corporation, etc. rather than an individual, the applicant certifies that he/she/they has the authority to sign and enter into an agreement to perform any renovation or other work associated with this proposed project, on the property.

Applicant is current with all City taxes, licenses and fees.

 _____ 6/24/2024
Applicant's Signature Date

Applicant's Signature Date

Return completed application and all necessary attachments to:
Lincoln City Economic Development
801 SW Hwy 101 – P.O. Box 50
Lincoln City, Oregon 97367

For additional information, call Lincoln City Economic Development at 541-996-1095



June 21, 2024

Alison Robertson, Director
Urban Renewal & Economic Development
City of Lincoln City
801 SW Hwy 101
Lincoln City, OR 97367

RE: FY2024-25 Local Program Support Grant for EDALC

Dear Alison,

The Economic Development Alliance of Lincoln County (EDALC) is eager to continue our working relationship with Lincoln City – working as partners, extending capacity and striving towards improving our local and regional economic vitality.

We provide the following Economic Development support services to all communities within Lincoln County:

- Management and marketing of the Lincoln County Enterprise Zone
- Entry and management of commercial properties in Oregon Prospector database
- Host entrepreneurial networking events (such as our annual FailFest and sector-focused entrepreneurial meetups)
- Creative Economy sector support through our Rural Opportunity Initiative projects
- Blue Economy support, county-wide and coast-wide
- Deliver the annual Lincoln County Economic Summit
- Management of Lincoln County's Community and Economic Development grant program
- Work locally to ensure Lincoln County Broadband projects (both infrastructure and digital equity) move forward and that we seek our share of the historic funding levels
- Partner with the Lincoln County SBDC on key projects (such as the inaugural Youth Entrepreneurship Program and upcoming business pitch competition)
- Work on locally-relevant data reports, such as the annual Top Employers report and the current project to update the 2014 Lincoln County Economic Report
- Work with our regional partners to lead the 2025-2029 Comprehensive Economic Development Strategy process for our Economic Development District
- Work on unique as-needed projects in collaboration with local partners, such as ART Toledo and CTSI's Nesika Illahee Pow-Wow online sponsorship website



Expanding on the above, I'd like to highlight efforts that engage Lincoln City specifically:

- Oregon Prospector database – 21 current properties in Lincoln City – over 50 listed throughout FY23-24
- Community Connecting events, including four Cafés Resource events held at Lincoln City Cultural Center (averaging around 60 Latina/o/x community members of all ages) plus numerous others planned for FY24-25
- Service on Lincoln City's Brownfields Advisory Committee
- Featured Lincoln City businesses in Entrepreneurial "Founder Story" videos we created (for both the YEP program and for local best-practice sharing)
- Provided tuition for Lincoln County entrepreneurs to attend the CO.STARTERS CORE program (before the SBDC launched their own local programming)
- Provided Creativity Boot Camp courses for entrepreneurs and artists at the Lincoln City OCCC campus

I know that it is useful to have a clear sense of where our other funding comes from – our largest funding partners (for FY2023-24 and anticipated into FY24-25) include:

Public Sector partners contributing to EDALC for FY23-24 (and anticipated for 24-25):

- City of Lincoln City
- City of Newport
- City of Toledo
- Lincoln County
- Lincoln County School District
- Oregon Coast Community College
- Port of Newport

Grant funds committed or anticipated for 24-25:

- Blue Economy Congressionally Directed Funding Award
- Business Oregon (Rural Opportunity Initiative)
- The Ford Family Foundation
- Lincoln County (ARPA funds grant)
- NOAA Climate Resilience Accelerator Phase 2 grant

EDALC (a 501(c)(6) nonprofit) has served Lincoln County for over 30 years and is governed by a local board of dedicated and committed directors (five from Lincoln City). Our full-time staff of three includes an Executive Director with over a fifteen years of rural economic development experience, a Project Manager with a specialization in economic data analysis (Sarah Buddingh) and a driven and active Community Connector (Leslie Palotas). We also have a half-time



Organizational Coordinator (Stacie Keating) that we anticipate moving to full time in FY2024-25. We are recognized as the official Economic Development Organization (EDO) for Lincoln County by the Governor's office, Business Oregon, the Cascades West Economic Development District (EDALC serves as the chair for the CWEDD – the first time in recent memory for Lincoln County), and the Oregon Economic Development Association.

The EDALC respectfully requests the amount of \$20,000 from Lincoln City for the 2024-25 fiscal year (through the Local Program Support Grant program) to provide these valuable and needed economic development services within the structure of our growing economic development partnership. EDALC receives operational funding from local governmental units, educational institutions, grant funds and the support of our local business community.

Thank you for your consideration – we've got a great, continuing collaborative future ahead of us!

Cordially,

Paul Schuytema, Executive Director

EDALC

2023-24 Annual Report

Economic Development Alliance of Lincoln County



2023-24 - Growing to Serve Lincoln County Better

In March of 2024, EDALC celebrated its **30th birthday** as Lincoln County's dedicated economic development organization. Over those thirty years, we've only had three Executive Directors - not bad consistency for a little non-profit! This year, we've grown our staff to four, with the addition of Stacie Keating as our Organizational Coordinator. Lincoln County has once again been selected as a **Rural Opportunity Initiative** partner, this time in the Launch Stage. We've also granted out over \$300,000, coast-wide, to innovative organizations in support of **Oregon's Blue Economy**. We also worked with the SBDC to deliver a celebratory *Shark Tank* style pitch event for the **Youth Entrepreneurship Program**. We are proud to be your trusted partner and collaborator in local economic development!

Paul Schuytema
Executive Director



Our Mission

To deliver economic development services that facilitate the creation, growth and retention of Lincoln County businesses.



Who Is EDALC?

We are the **Economic Development Alliance of Lincoln County**, a 501 (c)(6) non-profit economic development organization. We work every day to attract, support and grow businesses in Lincoln County to ensure community-wide economic well-being and an improved quality of life.

Day-to-day, we work to problem solve and connect businesses with the information and the resources they need to succeed. We collaborate with other organizations on projects that enhance our local and regional economic vitality and diversity. **Our organization has served Lincoln County for over 30 years** and is governed by a passionate and driven local Board of Directors.

Moving the Needle - Recent Progress



- Awarded second two-year **Rural Opportunity Initiative** grant from Business Oregon to support our local entrepreneurial ecosystem - for the Launce Phase (we are one of 19 ROI communities in Oregon)
- Managed a \$1M Congressionally Directed Spending grant to help grow **Oregon's Blue Economy**, coast-wide - over \$500,000 paid out thus far
- Administered and managed the 2023-24 Lincoln County's **Community and Economic Development Grant Program** (and presented a grant writing workshop to support applicants)
- Supported local and regional efforts in **Broadband** infrastructure and digital equity projects
- Created a first-of-its-kind **Community Connector** position (funded by the Ford Family Foundation)
- Represented Lincoln County in regional efforts, including the **Cascades West Economic Development District**, and currently serve as chair of the regional ED district during the CEDS strategic planning process
- Managed our Lincoln County **Enterprise Zone** business incentive program
- Maintained **Oregon Prospector** database of local commercial properties for sale and lease
- Created our annual **Top Lincoln County Employers** report
- Participated in and supported numerous community projects, including **ART Toledo** and the SBDC's **Youth Entrepreneurship Program**
- Developed and run numerous community events, such as the **Lincoln County Economic Summit, FailFest, EDALC/YBEF Annual Meeting**
- Produced **supporting videos** for Art, Oysters & Brews, the Youth Entrepreneurship Program, DEQ Source Water Protection workshops

"EDALC's Executive Director's professional experience and outside perspective have created a stronger connection between City and County Economic Development efforts. EDALC is a vital partner in my work to brainstorm, leverage capacity and further shared objectives for our community as a whole."

- Alison Robertson, Director, Economic Development, Lincoln City

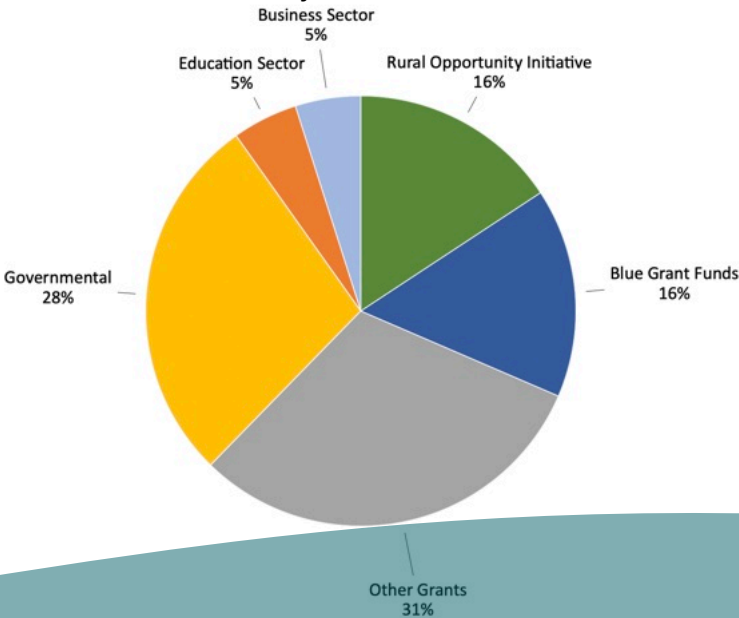


On the Horizon in 2024-25

- Grow and support a vibrant and resilient Lincoln County **Entrepreneurial Ecosystem**
- Support local and coast-wide **Blue Economy** efforts and manage multiple Blue projects - and build a tri-state *Blue Innovation Partnership* with Alaska and Washington
- Support local **Broadband projects** as historic levels of infrastructure funding comes to Oregon
- Support the growth of our local **Creative Economy** and local **Arts and Cultural districts**
- Manage key data projects such as the **Economic Report** update and **Economic Vitality Report Card**
- Begin work on developing a professional and sustainable **Lincoln County Business Incubator**
- Continue our local and regional **leadership** in partnership with other economic support organizations

Organizational Funding

EDALC has always been supported by **local and regional dollars**. Over the last two years, we have diversified our funding sources to include both the private and public sectors, as well as bringing in additional grant dollars. We welcome investors at all levels to help support our efforts and our local economy.



EDALC's Annual Operations Budget:
\$325,000.00

"We are working with EDALC on our Downtown Revitalization and Executive Director Paul has been a joy and an invaluable asset in developing our ART Toledo endeavor!"
- Rod Cross, Mayor, City of Toledo

BusinessLincolnCounty.com/Invest

"The work of the Economic Development Alliance is pacesetting for our local economic development ecosystem. EDALC is steadily increasing its involvement in, and support of, other critical organizations in the area. Paul and his team became more accessible to the community with the opening of the new "Blue Economy Starts Here" offices at OCCC's South County Center in Waldport – an arrangement that also allowed for closer coordination between EDALC, the SBDC, and OCCC."



- Dave Price, VP of Engagement and Entrepreneurship, OCCC

EDALC BOARD OF DIRECTORS FY 2023-24

Robert Cowen, Ph.D., *President*, Associate VP for Research and Operations, Hatfield Marine Science Center

Carrie Lewis, *Vice-President*, CEO, Oregon Coast Aquarium

Birgitte Ryslinge, Ph.D, *Past President*, President, Oregon Coast Community College

Lesley Ogden, M.D., *Secretary*, CEO, Samaritan Lincoln County Hospitals

Michael Smith, *Treasurer*, VP and Business Banking Relationship Manager, Umpqua Bank

Majalise Tolan, Ph.D., *At Large*, Superintendent, Lincoln County School District

Kaety Jacobson, *Ex Officio*, Commissioner, Lincoln County

Tracy Bailey, Senior Planner, Confederated Tribes of Siletz Indians

Lorna Davis, Global Sales Manager, Travel Oregon

Bryan Fitzsimmons, Owner, Fitzsimmons CPA

Doug Holbrook, Assistant Counsel, Lincoln County

Jason Holland, Executive Director, Oregon Coast Council for the Arts

Paula Miranda, General Manager, Port of Newport

Gregory Price, Director, Small Business Development Center of Lincoln County

Linda Roy, Owner and Broker, Lincoln City Realty



EDALC STAFF

Executive Director

Paul Schuytema

O: 541.867.8579

C: 541.961.8800

E: paul@businesslincolncounty.com



Project Manager

Sarah Buddingh

O: 541.867.8567

E: sarah@businesslincolncounty.com

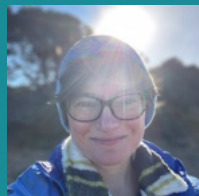


Organizational Coordinator

Stacie Keating

O: 541.867.8545

E: stacie@businesslincolncounty.com



Community Connector

Leslie Palotas

C: 541.264.6122

E: leslie@businesslincolncounty.com



Office: 3120 Crestline Drive, Waldport, OR 97394 **Mail:** PO Box 716, Newport, OR 97365

www.BusinessLincolnCounty.com

Council Communication

Increase Contingency for NE 21st St. Sidewalks

Meeting Date:	July 8, 2024	Primary Staff Contact:	Stephanie Reid
Department:	Public Works	E-Mail:	SReid@lincolncity.org
Secondary Dept:		Secondary Contacts:	
Approval:	Daphnee Legarza	Estimated Time:	5 minutes

Question:

Should the City Council increase the construction contingency for the NE 21st Street Sidewalk Project to cover additional storm utility cost reimbursed by Northwest Natural?

Staff Recommendation:

Staff recommends that City Council increase the construction contingency for NE 21st Street Sidewalk Project by \$86,880.00, the amount reimbursed by Northwest Natural.

Authority:

LCMC 2.05.070 (Procurement of goods and services shall be awarded as provided in the Public Contracting Code, ORS Chapter [279B](#), the Model Rules). This project follows the rule for bids awarded by competitive bid. LCMC 2.05.050 City Manager Authority A. Includes: *Any contract or procurement approved by the local contract review board (LCRB) may specify a percentage or dollar amount of authority delegated to the city manger to approve an amendment or change order. If the LCRB contract does not otherwise specify, the delegation to the manager to approve a change order or amendment shall be equal to the authorized contingency percentage or dollar amount on the contract.*

Background:

The City awarded the NE 21st Sidewalk project, funded primarily from ODOT's Safe Routes to School grant, to RK Construction in December of 2023.

There were utility conflicts with NW Natural. Rather than relocate conflicting gas utilities, as required by our franchise utility agreement, Northwest Natural requested to reimburse the city for the additional cost to redesign the storm system so the gas lines could stay in place. This was beneficial by both reducing their cost as well as meeting our construction timeline.

Financial Impact

This additional storm utility cost for this work came out to \$86,880.00. This was within the project's approved construction contingency, but has left little to no budget for additional quantities or other necessary work.

Recommendation

Staff recommends the construction contingency be increased by \$86,880.00 to cover the additional project cost being reimbursed by Northwest Natural, increasing the total approved contingency from \$104,850.00 to \$191,730.00

Motions

Move to approve an increased contingency from \$104,850.00 (10 percent of bid amount) to a new total of \$191,730.00.

Attachments:

Line Item invoice for NWN – Billing #1

Attachments:

Line Item Invoice for NWN - Billing #1 (PDF)

NE 21st Sidewalk - Storm Realignment for gas line accomodation				Date:	6/24/2024				
Bid Itm #	ITEMS	QUANTITY	UNIT	Unit Price	Contract Total	Previous Period	Current Period	Total Qty	Complete
GENERAL BID ITEMS									
8	Storm Sewer Pipe, 12 PVC, 3034, Class B Backfill	145	FT	\$160.00	\$23,200.00	0.00	195.00	195.00	\$31,200.00
* 9	Storm Sewer Pipe, 12 PVC C-900, Class B Backfill	50	EA	\$215.00	\$10,750.00	0.00	0.00	0.00	\$0.00
10	Standard Storm Manhole (48-inch)	4	EA	\$5,985.00	\$23,940.00	0.00	4.00	4.00	\$23,940.00
11	Standard MH Cover & Frame	5	EA	\$690.00	\$3,450.00	0.00	5.00	5.00	\$3,450.00
12	Catch Basin, CG-3	1	EA	\$3,450.00	\$3,450.00	0.00	1.00	1.00	\$3,450.00
14	Construct Shallow Manhole Over Existing 10-inch Storm Line	1	LS	\$11,380.00	\$11,380.00	0.00	1.00	1.00	\$11,380.00
37	Level 2, 1/2" Dense ACP, 4" depth	40	Ton	\$164.00	\$6,560.00	0.00	0.00	0.00	\$0.00
66	Additional Demolition Cost for Change Order #1 - NE Quay	1	LS	\$5,000.00	\$5,000.00	0.00	0.50	0.50	\$2,500.00
67	Additional Traffic Control Cost for Change Order #1 - NE Quay	1	LS	\$1,900.00	\$1,900.00	0.00	0.50	0.50	\$950.00
	Contract Total				\$89,630.00				
	Currently Due								\$76,870.00
	Amount Reduced								\$2,750.00
	Remaining								\$10,010.00
* - Not required, quantity shifted to bid item 8 (\$2,750 reduction)									

Council Communication

Electric Vehicle Charging Stations Update & Next Steps

Meeting Date: July 8, 2024 Primary Staff Contact: Alison Robertson
 Department: Economic Development E-Mail: alisonr@lincolncity.org
 Secondary Dept: Parks and Recreation Secondary Contacts:
 Approval: Daphnee Legarza Estimated Time: 15 Min

Question:

Should the City Council continue with the current Electric Vehicle program which offers free charging for the public charging stations?

Background:

In 2009, Lincoln City was the first on the Oregon coast to install public charging stations for electric vehicles (EVs) and charging has been offered free ever since. The four station units have been upgraded and added to over the years and annual software assurance and cloud service fees are now part of the norm.

In 2013, the City was approached by ODOT's West Coast Electric Vehicle Highway network to help find a location for a station on their network. Through a partnership, ODOT's contractor installed an additional station at the Lincoln City Cultural Center. ODOT has a contracted service provider that is responsible for energy costs and maintenance of this station, with a small portion of revenue coming back to the City.

Staff last reported to Council in May, 2021 (Exhibit A, Council Communication attached) and Council elected to continue operations and maintenance at levels current at that time (Exhibit B, Council Minutes attached) and explore charging users.

The system continues to operate in much the same manner with occasional repairs and maintenance managed by City Parks & Recreation.

Attached is a timeline of historically noteworthy events, most of which were reported to Council in May, 2021. (Exhibit C)

Since the May 2021 report to Council, staff has obtained updated area-specific vehicle registration information. As previously reported, in January of 2019 there were 55 registered EV's in the Lincoln City area including zip codes 97367, 97368 and 97388 (Otis to Gleneden Beach). In February of 2024, there were 279 registered EV's in the same geographic area representing an 80 percent increase overall. Of those 279 vehicles, 62 percent are fully electric and of the fully electric, 50 percent are Tesla or Rivian brand EVs. Tesla and Rivian represent 30 percent of all EV's registered in the Lincoln City area. The remaining 108 are hybrid vehicles and can charge voluntarily.

Lincoln City Cultural Center EV Station

This station was installed through a partnership with ODOT. Service providers have changed over the years. The current service provider at this station is EV Charging Solutions, Inc. (EVCS), who acquired the

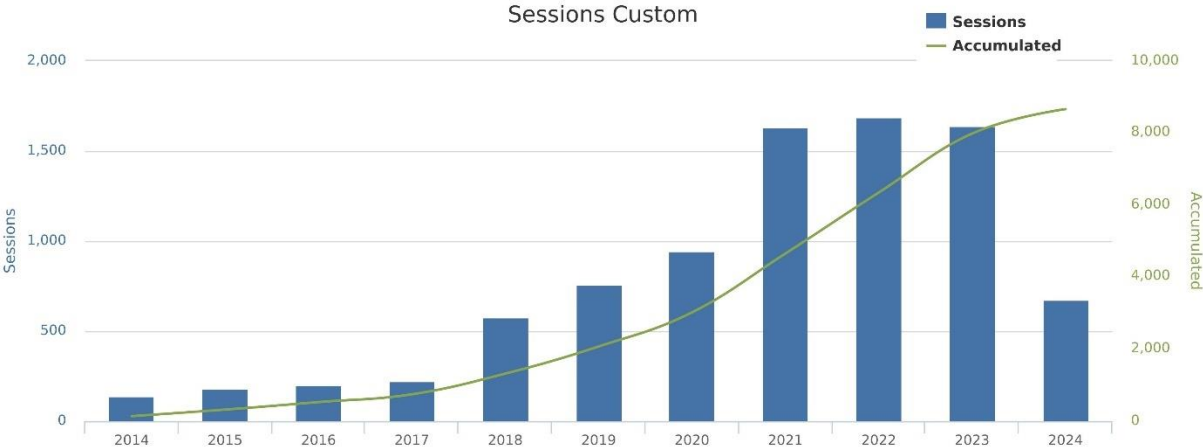
company in 2020. Prior to the Cultural Plaza Project, the station was upgraded by EVCS and then needed to be relocated to accommodate the Cultural Center’s rebuild of the parking lot. Per contract with EVCS, relocation costs are City responsibility and considered partnership funding into the Cultural Center’s improvement of the City’s property. The station was removed in June 2023, for construction, and is expected to be back online by June 30th, 2024.

Revenue at this station – the only station we receive revenue for – has declined sharply since 2020. The City receives 5% of the owner’s gross revenues. Though the pandemic may have contributed to this in 2020, it is also the year that the new service provider began managing this station. We do not have visibility into the usage at this station but usage at the other stations the City manages did not have a significant decrease in usage during the pandemic and resultant lock-down. Past revenue for this charging station is in the table below:

2013	AeroVironment	\$46.34
2014	AeroVironment	\$299.30
2015	AeroVironment	\$371.08
2016	AeroVironment	\$273.85
2017	AeroVironment	\$219.34
2018	Webasto	\$219.34
2019	Webasto	\$133.22
2020	EV Charging Solutions	0
2021	EV Charging Solutions	\$64.87
2022	EV Charging Solutions	\$42.14
2023	Usually rec’d 05/31	

City-Owned EV Stations on NE 15th & SW 50th

The chart below, provided by ChargePoint, the City’s service provider for the City-owned 4 units, shows a significant increase in usage in 2020 leveling off in 2021 and decreasing slightly in 2023. Though it is early, 2024 is showing an even larger decrease in use, if trends remain static.



Regarding electrical usage, both EV sites share service with stand-alone lighting or lighting with structures (public restroom), so determining electrical usage is imprecise at best. However, using the formula used in previous reports to Council, it appears that electrical usage for the period of 2021-2023 would be nearly \$4,000 (\$3,935.33). The table below shows approximate annual cost for electricity since the stations were first installed in December 2009.

Date	Approximate Electricity Expense
2009	\$594.26
2010	\$1,045.50
2011	\$1,271.70
2012	\$1,353.47
2013	\$1,290.61
2014	\$1,301.93
2015	\$1,214.18
2016	\$1,172.75
2017	\$1,115.63
2018	\$1,188.25
2019	\$1,077.84
2020	\$1,107.98
2021	\$1,068.87
2022	\$1,259.87
2023	\$1,559.95
Total	\$19,646.40

Cloud Services expire June 30, 2024 and City Parks & Recreation has been invoiced \$1,842.91 for services through June 30, 2025.

The following table breaks down City costs for the stations into broad categories:

Initial Installation	\$26,635.00
Electricity	19,646.40
Hardware	9,458.00
Software/Cloud Subscription	9,370.61 (includes unpaid invoice)
Maintenance & Repairs	5,855.50
Total	\$70,965.51

For the 15-year period that the City has owned EV stations, costs amount to an average of \$4,731 per year for the City-owned stations only.

Two of the units have reached end of life and need to be replaced with faster charging units. In October, 2023, Chargepoint quoted two new stations at \$21,288. This would include five years of prepaid cloud plan subscription and station management features. Installation would be the City's responsibility with permitting and licensed electrician approximating \$1,000 - \$5,000.

Next Steps.

City staff recommends Council decommission and declare surplus the City-owned charging stations because the private market has now been able to provide public EV charging opportunities. Grant opportunities and existing partnerships with utility providers are likely to open up transitioning the City-owned stations to arrangements more similar to the Lincoln City Cultural Center location, saving City costs and staff time. Decommissioning and replacement would occur only when there is a clear timeline to maintain as little service interruption as possible.

City Council Motion (Staff Recommendation):

Motion to decommission and surplus city-owned EV charging stations and direct staff to enter into partnership with utility providers, and or conduct competitive process, for full-service installation, operations and maintenance for continued EV charging locations on City properties.

Attachments:

Exhibit A - 2021-05-10 City Council - Full Agenda-2597_EVOnly (PDF)

Exhibit B: 2021-05-10 City Council - Public Minutes-2217 (PDF)

Exhibit C: EV History Timeline Table (PDF)

CITY OF LINCOLN CITY

LINCOLN CITY COUNCIL AGENDA

MONDAY MAY 10, 2021 6:00 PM

6:00 PM - The Lincoln City Council for May 10, 2021 will be held via Zoom. The City Council Chambers will be open and the meeting will be broadcast live in the Council Chambers. It will also be live on Channel 4 and through streaming on the web at www.lincolncity.org.

Public comments can be submitted to publiccomment@lincolncity.org, by attending the City Council meeting, or by attending through Zoom invitation.

Public comments submitted by email to publiccomment@lincolncity.org will be summarized and entered into the record.

Citizens present in the Council Chambers will be given the opportunity to comment via Zoom. Laptops will be set up for those comments. Citizens present in the Council Chambers will be required wear a face covering and must observe social distancing. A member of the Information Technology staff will be present during the meeting to assist with any technical issues.

Citizens requesting to give public comment via Zoom must email publiccomment@lincolncity.org no later than 12 pm on the meeting day. The request must include the person's name, the subject the person wishes to address and the Zoom screen name the person intends to use for the meeting. A Zoom invitation will be sent to the person requesting prior to the meeting. Persons who will give public comment via Zoom will be placed in a Zoom waiting room upon entering the meeting until the public comment portion of the meeting at which time they will be admitted into the meeting through Zoom.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for a hearing impaired device, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder, 541-996-1203.

The Lincoln City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting.

All information for this meeting is available at www.lincolncity.org under "Agenda, Packets & Video". This meeting will be televised on Channel 4. For additional rebroadcast times, please consult the Channel 4 guide on the hour.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. CONSENT AGENDA**
 - 1. Regular Meeting – Minutes of Regular Meeting – April 26, 2021 6:00 PM
 - 2. Initiation of Amendments to LCMC 17.20 and LCMC 17.32
- E. COUNCIL DELIBERATIONS**
- F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS**
- G. PRESENTATIONS**
- H. PUBLIC HEARING / ORDINANCE**
 - 3. Set June 14, 2021 Public Hearing for Alternative Contracting Method for Ester Lee Pump Station Project
- I. PUBLIC HEARINGS / PUBLIC COMMENTS**
- J. ORDINANCES**
- K. RESOLUTIONS**
 - 1. RESOLUTION NO. 2021-19 A RESOLUTION OF THE CITY OF LINCOLN CITY ORDERING THE TEMPORARY CLOSURE OF SW 29th STREET, NE 36th DRIVE AND NE WEST DEVIL'S LAKE ROAD DURING CONSTRUCTION OF THE SW 29th STREET AND NE 36th DRIVE IMPROVEMENT PROJECT
 - 2. RESOLUTION NO. 2021-20 A RESOLUTION OF THE CITY OF LINCOLN CITY ORDERING THE TEMPORARY CLOSURE OF NE 14th STREET DURING CONSTRUCTION
 - 3. Resolution 2021-21: Lincoln County Enterprise Zone Redesignation
- L. SPECIAL ORDER OF BUSINESS**
 - 4. Construction Award for De-Watering Equipment
 - 5. Enterprise Zone - Redesignation
 - 6. City Electric Vehicle Charging Stations - Update + Next Steps
- M. CITY MANAGER/CITY ATTORNEY REPORTS**
- N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION**
- O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS**
- P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL**
- Q. ADJOURNMENT**

Council Communication

City EV Charging Stations - Update + Next Steps

Meeting Date: May 10, 2021 Primary Staff Contact: Alison Robertson
 Department: Economic Development E-Mail: alisonr@lincolncity.org
 Secondary Dept: Parks and Recreation Secondary Contacts:
 Approval: Lila Bradley Estimated Time: 15 Min

Question:

Should the City Council continue to with the current Electric Vehicle program which offers free charging for the public charging stations?

Background:

Lincoln City was the first on the coast to install four public charging stations for electric vehicles (EVs). Free charging has been offered since they were installed in December 2009. We received positive local press and a visit from Congressman Kurt Schrader. Other private charging installations include the AeroVironment (changed to Webasto Charging Systems, Inc; and now EV Charging Solutions, Inc.) which is a partnership project with ODOT's Electric Highway Project (2013), and the Tesla Chargers located at the Lincoln City Outlets (2015).

2010 Acquisition & Installation of City Charging Stations:

Explore Lincoln City (formerly the Visitors & Convention Bureau) paid about \$25,000 for the first six (buy 1 and get 1 free) Coulomb charging stations.

Four were installed by the Urban Renewal Agency and two were kept upstairs (which were later used for spare parts as the stations aged and needed maintenance). Costs were estimated as less than \$10,000.

2010 (November) is when the Nissan LEAF and Chevrolet VOLT were released.

2013 ODOT Partnership – Electric Vehicle Highway Project:

Lincoln City assisted ODOT and their contractor in finding a publicly owned property to locate their charging station. City Council selected the DeLake School Building/Lincoln City Cultural Center location for this use.

- City entered into agreement with AeroVironment (ODOT's operating contractor)
- \$4,405 Urban Renewal (Kauffman Excavating Inc.) construction of one parking island
- \$545 for one lamp post
- This station can be used by any vehicle.
- The station costs money to charge a vehicle, the owner (EV Charging Solutions, Inc.) pays for all maintenance and the City receives 5% of owner's gross revenues for that station.

The AeroVironment station (now owned by EV Charging Solutions, Inc.) at the Cultural Center was paid for by AeroVironment as part of the ODOT West Coast Electric Vehicle Highway (this means they pay for maintenance and electricity). They also paid for installation of the equipment, and Urban Renewal installed a landscaped island with a lamppost as an example of how the Cultural Center parking lot could look if it were redone (\$545 for the lamp post + \$4,405 12/11/13).

The City receives a revenue check each year (5% of gross revenues each year) from EV Charging Solutions. These funds go into the City’s General Fund to help offset expenses for the program.

2013	\$46.34
2014	\$299.30
2015	\$371.08
2016	\$273.85
2017	\$219.34

2015 Tesla Partnership:

- Assisted Tesla staff with identification of potential site locations and property owner contact information
- Bank of Tesla charging stations were installed at the Lincoln City Outlet Mall (private property) and can be used only by Tesla vehicles.

2017 Upgrades to City Stations:

Two of the stations were upgraded in 2017 with two new podiums, each having the ability to serve as two chargers, so it was technically adding four new charging stations. This shows online as three "stations" at Taft and three at OceanLake.

Total Investment & Operations Costs (Public Chargers Only):
The expenses related to EV (\$38,521):

- \$26,635 initial spend to purchase and install EV stations (15th & 51st) (thru 12/01/10)
- \$10,000 (max) estimated installations costs
- \$3,573 in maintenance (08/09/2011 to 7/19/17)
- \$6,400 for hardware upgrade (08/07/27 & 10/16/17)
- \$1,913 for software upgrade (08/31/18)

Electric vehicles registered in the area including zip codes 97367, 97368 and 97388 – Otis to Gleneden - 55 registered EV vehicles (01/27/19)

Pacific Power is offering a grant for charging stations – but the grants are for the cost and installation of new charging infrastructure and not for ongoing operations or “right-sizing”. We contacted Andrew Dick, ODOT’s Connected, Automated, and Electric Vehicle Advisor to help us determine whether or not we had a use for these funds; whether we should downsize the number of units we have; whether the private sector should be providing these services.

Regarding private industry supplying these charging locations, Andrew indicated that, if we were in Portland Metro, or along I-84 or I-5, we would see more private business investing in charging stations. He says it’s a “chicken and egg problem”; until there are more EV’s on the road, they don’t want to invest. People won’t buy EV’s if they can’t charge them. So, here on the coast

and in more rural areas of Oregon, there is going to be an ongoing need for some public support for EV charging.

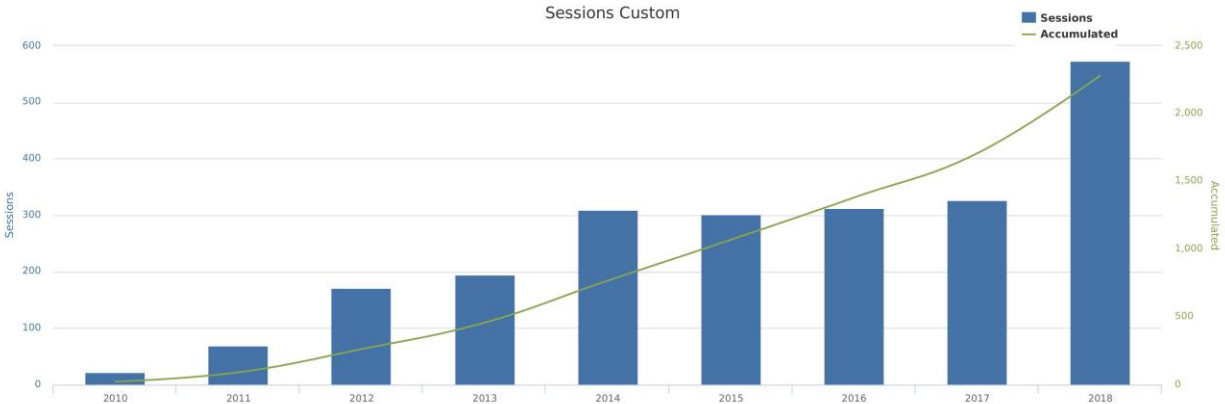
Andrew felt that the number of EV stations we have is useful since there aren't many (only 1) alternatives.

We obtained meter readings from Pacific Power to try and determine how much power the units were using but, because the meters share electricity with other uses (public restroom and parking lot lights) Andrew didn't think the numbers were quite accurate. He did think that the numbers showed the "huge uptick" in 2018, which mirrored state-wide trends.

Andrew indicates we could charge \$.39 to \$.49 per KWH to cover some of our expenses - he thought this might raise between \$1,700 and \$2,100 annually. But he cautioned that if we start charging, we may lose some of our base customers (but these are likely locals charging their cars for free). And in order to charge an increased rate we may need to install a separate electrical line with meter (costs unknown).

Andrew also suggested we check out DEQ's Clean Fuels Program to sell credits - top dollar in 2019 is \$200 per credit. He thought we could raise another "couple hundred dollars".

We have software assurance until August, 2020. Usage continues to increase. The graph below shows the number of charging sessions per year from 2010-2018.



As of 2018, operations and maintenance have been transferred from Public Works to Parks & Recreation. Urban Renewal/Economic Development staff is assisting Parks & Recreation in future planning for the City's Electric Vehicle Charging Stations.

Council Options:

- 1) Continue current levels of operations and maintenance (Parks & Recreation budget).
- 2) Reduce number of EV Charging Stations (eliminate 1 charging "head" at NE 15th Street and SW 51st Street) as hardware (or software) becomes obsolete.

- 3) Remove all City-owned EV Charging Stations as hardware (or software) becomes obsolete.

Financial Impact

In about 10 years, the costs have been roughly \$47,000, not considering staff time. The attached (Exhibit A) shows the costs of upgrades over the years to support the program offering free EV charging.

Potential Motions:

Some options are described above. Staff awaits discussion and direction for next steps.

Attachments:

Exhibit_A_2019_0124_Attach_Costs_EVStations (PDF)

Date	Vendor	PO Number	Invoice Number	Amount	Notes
12/22/2009	Charge NW (995306)			\$ 22,610.00	Initial purchase
12/28/2009	K2 Electric (995317)	17070		\$ 3,035.00	"51st Street Charging Stations (2) "
3/16/2010	K2 Electric (995317)	17303	77	\$ 480.00	"Install breakers, wire, permit & inspection & labor to Car charging station at NE 15th"
12/1/2010	K2 Electric (995317)	18502		\$ 510.00	"Trade out power supply for car charging stations on SW 50th St & NE 15th St (110-220)"
8/9/2011	K2 Electric (995317)		360	\$ 85.00	"Car charging head replacement"
10/2/2012	K2 Electric (995317)		550	\$ 85.00	"Car charging station change out"
10/28/2014	Charge NW (995306)			\$ 1,745.00	Replacement parts - Taft
5/28/2015	Western States Electric Construction (992530)		11969	\$ 212.50	"Labor/Service call Elec charging station @50th & 51st Streets"
6/22/2015	Western States Electric Construction (992530)		11999	\$ 170.00	"Service call-Elec Vehicle Charging Station in Taft"
9/8/2016	Tesla Chargers online	-	-	-	Located at Mall
4/21/2017	Western States Electric Construction (992530)	28049	14061	\$ 415.00	"Trouble shooting at the electric vehicle charging station on NE 15th St."
5/31/2017	Western States Electric Construction (992530)		14241	\$ 765.50	"Service call - 15th Street Charging Station"
7/19/2017	Western States Electric Construction (992530)		14434	\$ 95.00	"Service Charge - Charging Stations"
8/7/2017	Charge NW (995306)			\$ 3,199.00	15th Street Upgrade
10/16/2017	Charge NW (995306)			\$ 3,199.00	Taft Street Upgrade
12/5/2017	K2 Electric (995317)	28758		\$ 237.50	"Labor to repair R & R Chargin Statino in Taft
8/31/2018	Charge Point (998329)			\$ 1,913.70	Software Upgrade
	Electrical Service 2009-2017			\$ 9,830.40	Estimated costs based on pre/post EV install
	Revenue from AeroVironment			\$ (1,209.91)	Account
				\$ 47,377.69	

CITY OF LINCOLN CITY

CITY COUNCIL MINUTES OF MEETING

May 10, 2021, 6:00 PM

The final minutes for this meeting are supplemented by an electronic recording of the meeting, which may be viewed online at www.lincolncity.org under the tab "Agendas, Packets, and Videos". The staff reports, resolutions, ordinances, and other documents related to this meeting are also available at the same location. This meeting is rebroadcast on Cable Channel 4. (See Channel 4 guide on the hour at <http://www2.lincolncity.org/program-guide/>).

APPROVED BY CITY COUNCIL

DATE: 5/24/2021

A. CALL TO ORDER

Council President Casper called the meeting to order. Council President Casper advised the public that there are now three ways to provide public comment.

1. Comments can be made through email to publiccomment@lincolncity.org;
2. Comments can be made via Zoom if a request is emailed to publiccomment@lincolncity.org by 12 pm on the meeting day;
3. Comments can be made in person at the Council Chambers (COVID-19 precautions are taken).

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Judy Casper	Councilor Ward 3	Present	6:00 PM
Riley Hoagland	Councilor Ward 2	Present	6:00 PM
Rick Mark	Councilor Ward 3	Present	6:00 PM
Mitch Parsons	Councilor Ward 1	Present	6:00 PM
Anne Marie Skinner	Councilor Ward 2	Present	6:00 PM
Vacant	Mayor		
Vacant	Councilor Ward 1		

Staff Present: Lila Bradley, Interim City Manager; Richard Appicello, City Attorney; Chief Palmer, Lincoln City Police Department; Alison Robertson, Economic Development and Urban Renewal Director; Jeanne Sprague, Parks and Recreation Director; Stephanie Reid, City Engineer; Sungman "Simon" Kim, Planning and Community Development Director; Kirsten Brodbeck-Kenney, Library Director; Ken Murphy, Emergency Services Coordinator; Tony LaSoya, I.T. Director; Jamie Young, City Recorder.

C. PLEDGE OF ALLEGIANCE

Skipped due to the meeting being held remotely.

D. CONSENT AGENDA

MOTION:	Consent Agenda
MOVER:	Rick Mark, Councilor Ward 3
SECONDER:	Anne Marie Skinner, Councilor Ward 2
AYES:	Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed

1. Regular Meeting – Minutes of Regular Meeting – April 26, 2021, 6:00 PM
Councilor Mark inquired about changing page 5, "the motion as written" to include more information.
2. Initiation of Amendments to LCMC 17.20 and LCMC 17.32

E. COUNCIL DELIBERATIONS**F. COMMENTS FROM CITIZENS PRESENT ON AGENDA/NON-AGENDA ITEMS**

No Citizen present for comment.

Ms. Bradley said that Laura Joki sent an email asking for an apology. Chamet Loftin sent an email regarding feeding the deer. Laura Butler commented on the City and a private business.

G. PRESENTATIONS**H. PUBLIC HEARING / ORDINANCE**

3. Set June 14, 2021, Public Hearing for Alternative Contracting Method for Ester Lee Pump Station Project

MOTION:	Motion to Set Public Hearing for June 28, 2021, Ester Lee Pump Station Replacement Project for the Alternative Public Contracting Method
MOVER:	Anne Marie Skinner, Councilor Ward 2
SECONDER:	Riley Hoagland, Councilor Ward 2
AYES:	Casper, Hoagland, Mark, Parsons, Skinner
RESULT:	Passed via Voice Vote

I. PUBLIC HEARINGS / PUBLIC COMMENTS**J. ORDINANCES****K. RESOLUTIONS**

1. RESOLUTION NO. 2021-19 A RESOLUTION OF THE CITY OF LINCOLN CITY ORDERING THE TEMPORARY CLOSURE OF SW 29th STREET, NE 36th DRIVE AND NE WEST DEVIL'S LAKE ROAD DURING CONSTRUCTION OF THE SW 29th STREET AND NE 36th DRIVE IMPROVEMENT PROJECT

MOTION: Motion to Adopt Resolution 2021-19 SW 29th Street & NE 36th Drive Temporary Road Closure
MOVER: Anne Marie Skinner, Councilor Ward 2
SECONDER: Riley Hoagland, Councilor Ward 2
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed via Voice Vote

2. RESOLUTION NO. 2021-20 A RESOLUTION OF THE CITY OF LINCOLN CITY ORDERING THE TEMPORARY CLOSURE OF NE 14th STREET DURING CONSTRUCTION

MOTION: Motion to Adopt Resolution 2021-20, NE 14th Street Temporary Road Closure
MOVER: Anne Marie Skinner, Councilor Ward 2
SECONDER: Riley Hoagland, Councilor Ward 2
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed via Voice Vote

3. Resolution 2021-21: Lincoln County Enterprise Zone Redesignation

Mr. Mark would like page 50 in the agenda packet, line 24, would help "diversify".

MOTION: Motion to Adopt Resolution 2021-21: Lincoln County Enterprise Zone Redesignation with the Correction.
MOVER: Rick Mark, Councilor Ward 3
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed via Voice Vote

L. SPECIAL ORDER OF BUSINESS

4. Construction Award for De-Watering Equipment

Councilor Mark asked if there was a deadline for completing the project. Ms. Reid said the contract does have an end date, they want to get the project completed in an appropriate time frame within the cost and there will be no downtime. Councilor Hoagland asked if this was to be purchased previously. Ms. Reid said that there was a piece of equipment purchased about two years ago and now it's ready to install.

MOTION: Motion to Award for De-Watering Equipment to Bateson Enterprises LLC \$450,000 with a Contingency in the Amount of \$45,000 for a total of \$495,000
MOVER: Anne Marie Skinner, Councilor Ward 2
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Roll Call Vote

5. Enterprise Zone - Redesignation

Alison Robertson, Urban Renewal Director spoke about the Enterprise Zone and the qualifications. Ms. Robertson also gave details on the properties included on the map. Paul Schuytema, Economic Development Alliance of Lincoln County, explained the incremental increases of the tax exemption. Councilor Mark asked if the taxes are paid back at the end. Mr. Schuytema said that amount is forgiven.

Mr. Schuytema said that they have to apply each year for the exemption and meet the criteria. Councilor Parsons asked if there were any success stories. Mr. Schuytema said several businesses take advantage of the program and are successful. Ms. Robertson said that the program has not been taken advantage of in Lincoln City. Lincoln City also has the opportunity zone that can be used in conjunction with the enterprise zone.

6. City Electric Vehicle Charging Stations - Update + Next Steps

Ms. Robertson spoke about the EV Charging stations and location. Ms. Robertson outlined the usage and charges associated. Councilor Skinner asked if the \$2000 per year for the upgrade was per unit or total. Ms. Sprague said that is total. Councilor Skinner confirmed we have four total and asked what was bringing the charging stations forward. Ms. Robertson said that Council has not had the opportunity to review the operations and maintenance of this program. The private side of the market has started to provide electric vehicle charging. Because more vehicles are electric and charging stations, the City wants to make sure they are not competing with the private sector and that we are complementing and supportive. Councilor Skinner asked besides the Outlet mall, how many private places offer charging stations. Ms. Robertson said some going in out at the Otis Gas Station, these charging stations are starting to be viewed as an amenity. Ms. Robertson said that there are charging stations at the Outlet mall that only charges Tesla, there is the private charging station at the Cultural Center that the City gets 5% of the owners gross revenue; we do not need to do anything with these charging stations. The City-owned charging stations have a cost associated with operations and maintenance of the four heads. the operation and maintenance are a cost to the City. The City does not get any revenue; for someone to use those, they must have a \$20 ChargePoint membership. Councilor Parsons asked if there was a way to figure out the cost of operating the chargers. Ms. Robertson said the approximate cost is \$9800 since 2009. Councilor Casper asked if the \$9800 comes out of the General Fund. Ms. Robertson said it goes along with all of the City's cost for electrical.

MOTION: Motion to Continue Current Levels of Operations and Maintenance with Staff Looking at Possible Comparison
MOVER: Riley Hoagland, Councilor Ward 2
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed via Voice Vote

M. CITY MANAGER/CITY ATTORNEY REPORTS

Mr. Murphy gave an update on the re-opening of City Hall.

Mr. Appicello asked Council to designate an alternate person for decision-making on three issues due to conflict of interest. Mr. Appicello said that Ms. Bradley sent a memo outlining the issue.

MOTION: Motion to Delegate to City Attorney Authority to Make Public Contract Decision on the Lincoln City Glass Studio North and East Exterior Brick Wall Repair Project.
MOVER: Anne Marie Skinner, Councilor Ward 2
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Roll Call Vote

MOTION: Motion to Delegate to City Attorney Authority to Make Decision for Requested Multi-year ENA Extension Decision for Villages RRMU Property.
MOVER: Anne Marie Skinner, Councilor Ward 2
SECONDER: Mitch Parsons, Councilor Ward 1
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Voice Vote

MOTION: Motion to Authorize Acquisition of Storm Water Easement for 18 Inch Storm line from Star Storage Subject to Conditions Outlined by City Attorney and City Engineer. City Manager and City Attorney are Specifically Delegated Authority to Make Such Modifications as Necessary to Settle the Matter.
MOVER: Anne Marie Skinner, Councilor Ward 2
SECONDER: Rick Mark, Councilor Ward 3
AYES: Casper, Hoagland, Mark, Parsons, Skinner
RESULT: Passed by Roll Call Vote

N. ACTIONS, IF ANY, BASED ON WORK SESSION OR EXECUTIVE SESSION

O. ADDITIONAL COMMENTS FROM CITIZENS PRESENT ON NON-AGENDA ITEMS

No Citizens present for comment.

P. ANNOUNCEMENTS OR COMMENTS BY CITY COUNCIL

Councilor Hoagland talked about the Spring Symposium that he attended; emergency preparedness was one of the discussions. During the discussion, there were some questions that Mr. Hoagland did not have answers. Mr. Murphy said that he could put together a paper together for Council with information to answer some questions. Mr. Murphy said that Pacific Power had a plan in place before the fires hit and it was not executed. Councilor Hoagland also spoke about water conservation. Ms. Bradley said that there is a water conservation plan and she will get a copy to Council. Councilor Casper spoke about also attending the Spring Symposium and the topics; planning for a disaster and a continuity of operations plan. Mr. Murphy said that the City has a continuity of operations plan and it was utilized in March of 2020 at beginning of Covid. Mr. Murphy also stated that he would be asking for assistance from Council with the lodging industry, with posting evacuation signs. Councilor Mark said he thought all hotels had to have evacuation routes. Mr. Murphy said they are required by law to have fire evacuation routes and nothing else. Mr. Mark announced he is attending a meeting as the unofficial representative for the League of Cities for the State Interoperability Executive Council; they handle emergency communications between jurisdictions.

Mr. Mark also read an apology to Laura Joki.

Councilor Casper stated there is a vacant Council seat and she would like to look at filling this position after the Mayor is elected. Councilor Casper said that she is filling the vacancy on the interview committees that was left with the departure of Councilor Hinton. Councilor Mark said the election is next Tuesday, when do we expect a new Mayor. Mr. Appicello said that it would probably be the June meeting.

Councilor Casper asked for the FEMA training to be sent to Council. Mr. Murphy asked which one. Councilor Casper said the wildfire and any others that are pertinent. Mr. Murphy will send the main website for Council to see the options.

Q. ADJOURNMENT

Councilor Casper adjourned the meeting at 7:45 PM

//S//

JUDY CASPER, COUNCIL PRESIDENT

ATTEST:

//S//

JAMIE YOUNG, CITY RECORDER

Electric Vehicle Timeline History in Lincoln City

Year	Event	
2009	First public charging stations for EV's with free charging. Positive local press with a visit from Congressman Kurt Schrader.	
	Electricity	-\$594.26
2010	Acquisition & Installation of EV's; 6 stations purchased w/4 installed and 2 used as parts. Explore Lincoln City (formerly the Visitors & Convention Bureau) paid for these stations and URA installed and maintained.	Approximately -\$25,000
	Electricity	-\$1,045.50
2011	Electricity	-\$1,271.70
2012	Electricity	-\$1,353.47
2013	ODOT Partnership – City Council selects the DeLake School Building aka Lincoln City Cultural Center (LCCC) location as part of the ODOT West Coast Electric Vehicle Highway. ODOT incurs all maintenance and electric costs for this station. There is a charge for using this station and the City receives 5% of owner's gross revenues. AeroVironment is the service provider.	-\$4,950
	LCCC Station - Revenue from AeroVironment	+\$46.34
	Electricity	-\$1,290.61
2014	LCCC Station - Revenue from AeroVironment	+\$299.30
	Electricity	-\$1,301.93
2015	Tesla Partnership – City assisted in the location of property for a bank of Tesla only charging stations at the Lincoln City Outlet Mall.	
	LCCC Station - Revenue from AeroVironment	+\$371.08
	Electricity	-\$1,214.18
2016	LCCC Station - Revenue from AeroVironment	+\$273.85
	Electricity	-\$1,172.75
2017	First upgrade to City Stations – Two of the stations were upgraded in 2017 with two new podiums, each having the ability to serve as two chargers, so it was technically adding four new charging stations. This shows online as three “stations” at Taft and three at Ocean Lake.	-\$6,398
	LCCC Station - Revenue from AeroVironment	+219.34
	Electricity	-\$1,115.63
2018	Operations and maintenance of stations transferred from Public Works to Parks & Recreation. URA continues to assist with future planning.	
	Software Upgrade	-\$1,913
	LCCC Station – Service Provider changes from AeroVironment to Webasto	
	LCCC Station - Revenue from AeroVironment/Webasto	+\$219.34
	Electricity	-\$1,188.25
2019	Pacific Power offers grants for charging stations but these are only for the cost and installation of new infrastructure.	
	Staff reaches out to ODOT's Connected, Automated & Electric Vehicle Advisor Andrew Dick – provides comprehensive insight into EV status in Oregon including information pertaining to charging for stations and DEQ Clean Fuels Credits	
	Effective January, 2019, there were 55 electric vehicles registered in the Otis to Gleneden stretch of the coast (zip codes 97367, 97368 and 97388)	

Electric Vehicle Timeline History in Lincoln City

	LCCC Station - Revenue from Webasto	+\$133.22
	Electricity	-\$1,077.84
2020	Cloud Service Renewal	-\$1,796
	LCCC Station – Service provider changed from Webasto to EV Charging Solutions, Inc.	
	LCCC Station - Revenue from EV Charging Solutions, Inc.	\$0.00
	Electricity	-\$1,107.98
2021	Report to Council – Council elected to continue operations and maintenance at current levels	
	Cloud Service Renewal	-\$1,974
	LCCC Station - Revenue from EV Charging Solutions, Inc.	+\$64.87
	Electricity	-\$1,068.87
2022	LCCC Station - Revenue from EV Charging Solutions, Inc.	+42.14
	Electricity	-\$1,259.87
2023	Federal Government mandates Tesla chargers be universal (effective date continues to be extended indefinitely)	
	Tesla upgrades its stations to accommodate Rivian vehicles	
	LCCC/ODOT Station goes offline to accommodate landscape construction that includes moving the station.	-\$86,000
	Cloud Service Renewal (Expires 06/30/2024)	-\$1,844
	Electricity	-\$1,559.95
	Quotation to upgrade hardware at 2 of 4 stations (excludes LCCC)	-\$21,288
2024	Cloud Service Renewal (Expires 06/30/2025)	-\$1,842.91
	Effective February, 2024, there were 279 electric vehicles registered in the Otis to Gleneden stretch of the coast (zip codes 97367, 97368 and 97388) – an increase of 224 vehicles or 80 percent (from January, 2019)	
	Re-install of station at Lincoln City Cultural Center (design and install)	-\$103,309.42
	Report to Council on July 8 th	
2009- June 2024	Total costs for all EV-related activities for 15 years (2009-2024)	-\$272,268.64